

Maryland Department of Health
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS

OCTOBER 13, 2021
BOARD MEETING MINUTES

The 446th Board Meeting was convened at 9:44 a.m. at 4201 Patterson Avenue, Baltimore, MD 21215 in Room 110 on Wednesday, October 13, 2021.

Members Present

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Patricia Cash
4. Stevanne Ellis
5. Kelly Freidman
6. Joyce Fritsch
7. Kimberly Malin
8. Heather Reed
9. Earl Runde
10. Zollie Stevenson
11. Nader Tavakoli-Jalili
12. Michael Willis

Representatives of the State

1. Ciara J. Lee
Executive Director
2. David Wagner, Esq., Board Counsel
Assistant Attorney General

Visitors

1. Kimberly Link, MDH Liaison to Health
Occupations Boards and Commissions

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

Approval of Minutes

The minutes of the 445th Board Meeting, held on Tuesday, September 14, 2021, were approved as submitted.

Chair's Report

Board Chair Anthony stated that the next meeting will be held on Wednesday, November 10, 2021 at 9:30 a.m. in Room 110.

Exam Update: Ms. Lee announced that the rollout of the new State Exam was implemented on September 15, 2021. Any Maryland Administrator-In-Training (AIT) and Endorsement license applicants with a program approval date after October 1, 2021 will be required to register and take the "new" State's Standards Exam for Maryland, and will receive the newly updated COMAR regulation study material upon their Credentials Committee Meeting approval. The AIT and Endorsement license applicants who were approved for their Maryland program on or prior to October 1, 2021 have received the study materials containing the previous regulations and will be required to register and take the older version of State's Standards Exam.

Board Chair Anthony thanked Debra Buckalew, Kelly Friedman, and Kimberly Malin graciously for their coordination of the implemented changes to the new State Exam, collectively as the Examination Committee.

Committee Updates: Board Chair Anthony thanked all Board Members who volunteered to participate on BENHA's Sub-Committees to fill the vacancies. Currently, there are no vacancies for any of the standing committees. Board Chair Anthony announced the following changes:

Disciplinary Committee:

- Kelly Smith Friedman, LNHA – Committee Chair
- Michelle Rosenheim, LNHA (newly joined)
- Dr. Zollie Stevenson, Jr., Ph.D.

Credentials Committee:

- Debra Buckalew, LNHA – Committee Chair
- Patricia Cash, Pharm.D. (newly joined)
- Michael Willis, LNHA (newly joined)

Examination Committee:

- Debra Buckalew, LNHA
- Kelly Smith Friedman, LNHA
- Kimberly S. Malin, RN, MSN, CDONA

Legislative Committee/Rules and Regulations:

- Patricia Cash, Pharm. D. – Committee Chair
- Felicia Anthony, LNHA
- Dr. Nader Tavakoli-Jalili, M.D. (newly joined)

Monitoring Committee for AIT Programs:

- All LNHA Board Members participate in AIT site monitoring visits.

Nursing Home Administrator Rehabilitation Committee:

- Dr. Nader Tavakoli-Jalili, M.D. (newly joined)
- Earl Runde, Consumer Member (newly joined)

If any Board Member is interested to volunteer to participate on the Legislative Committee, please notify Board Chair Anthony or Ms. Lee.

NAB Mid-Year Meeting: Board Chair Anthony announced that this year's NAB Mid-Year Meeting will be held next week on October 20-22, 2021 in Monterey, CA. Board Chair Anthony will be participating as the State Delegate and will provide a report upon her return.

Office Report

Ms. Lee gave the following report:

For the month of September:

4 Original Licenses were issued
20 Licenses were renewed
3 License went into inactive status
2 AIT applications were processed

As of October 13, 2021 there are currently:

506 active LNHA's
10 inactive LNHA's
387 non-renewed (lapsed) LNHA's
19 candidates are currently in active AIT programs

Credentials Committee Update

During the October 5, 2021 Credentials Committee Meeting, the Committee voted to approve the following:

3 new 12-month AIT programs
2 completed AIT programs that were ready for licensure
2 endorsement applications

During the October 12, 2021 Credentials Committee Coursework Review Meeting, the Committee voted to approve the following:

3 courses to satisfy a licensee's Final Decision and Order requirements

New Board Member Orientation (virtual)

The second virtual session of the annual New Board Member Orientation will be held on the following date:

- Friday, October 22, 2021, 12:00 pm – 1:30 pm

The session is open to newly appointed Board Members or those who may need a refresher. The session will be recorded and available for those unable to attend the live presentation. Please RSVP to Ms. Ciara Lee, Executive Director, by email at ciaraj.lee1@maryland.gov **by Friday, October 15, 2021.**

Kim Link announced that there are Board Member open Consumer Member vacancies for other MDH Health Occupations Boards and Commissions for upcoming terms. If anyone is interested or knows anyone who may be interested to volunteer their time, please go to the Office of Appointments and Executive Nominations website to apply. The website link will be distributed to all Board Members in an email.

Follow-Up: Mileage Reimbursement Rate for FY 2022

As a follow-up from last Board Meeting, the mileage reimbursement full rate for those who use their privately owned vehicles on authorized State business is \$0.56 per mile (effective January 1, 2021).

A sensitive identifier is requested on all Board Member expense reports. Board Chair Anthony requested Kim Link to follow up on this matter and determine an alternative for processing. Kim Link stated that she would follow up on this matter.

Meeting Adjournment

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 9:59 a.m.



Executive Director



Board Chair