

**MARYLAND DEPARTMENT OF HEALTH
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**JUNE 28, 2018
BOARD MEETING MINUTES**

The 421st Board Meeting was convened at 9:39 a.m. at 4201 Patterson Avenue, Baltimore, MD on Wednesday, June 28, 2018.

Members Present

1. Felicia Anthony, Chair
2. Thomas Edmondson, Vice-Chair
3. Debra Buckalew
4. Patricia Cash
5. Stevanne Ellis
6. Kelly Smith Friedman
7. Jennifer Goldsborough
8. Margie Heald
9. Charell McKenzie
10. Phillip Pawlukovich
11. Roy Savoie
12. Calvin Vain

Representatives of the State

1. Ronda Butler Washington
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Lillian Reese
Legislative & Regulations Coordinator

Visitors

1. Kimberly Lang,

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

Approval of Minutes

The minutes of the May 9, 2018 Board Meeting were approved as submitted.

Chair's Report

Board Chair Anthony noted the next Board meeting will be on September 12, 2018. She stated that there won't be any Board meetings for the months of July and August, to allow for the Board's usual summer break. Board Chair Anthony gave an update on an outreach opportunity with the professional associations that submit nominations for prospective Board members; she and Ms. Washington sent letters reaching out to the associations. LifeSpan responded and Ms. Anthony and Ms. Washington will be attending that organization's board meeting on September 17, 2018. Leading Age has not yet responded, and HFAM has declined our offer as presented. Ms. Washington stated that the purpose of herself and our Board Chair meeting with the boards of these associations is to get feedback from them and to broaden our visibility within the long term care community in our state.

Office Report

Ms. Washington provided the following office report:

For the month of May:

- 4 Original Licenses were issued
- 21 Licenses were renewed
- 1 License was reinstated
- 3 AIT applications were processed

As of June 28, 2018 there are currently:

- 525 active LNHA's
- 32 inactive LNHA's
- 17 candidates are currently in active AIT programs

Credentials Committee Update

During the June 5th meeting, the Credentials Committee approved the following:

- 2 new 12-month AIT programs
- 1 new 7-month AIT program
- 1 reinstatement
- 1 endorsement application
- 2 completed AIT programs for licensure

NAB Annual Meeting – June 6-8, 2018 – Long Beach, CA

The Board's Credentials Chair, Kelly Friedman, and Licensing Coordinator, Andrea Hill, represented the Board at the NAB Annual Meeting in Long Beach, California on June 6 through 8. Ms. Friedman served as the alternate state delegate for Maryland in all Board of Governors votes. Ms. Hill served in all forums involving executive directors.

Electronic Expense Account System – FY 2019

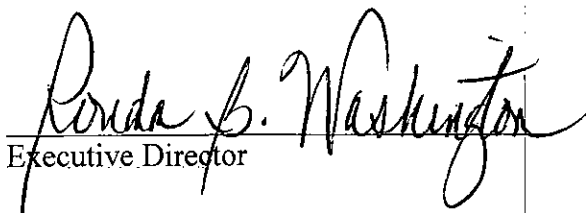
The Maryland Department of Health ("MDH") has announced its plan to implement an electronic expense account system sometime during Fiscal Year 2019. Board Members should expect to be contacted, via e-mail, by a representative from MDH's Fiscal Services Administration with information on this new system.

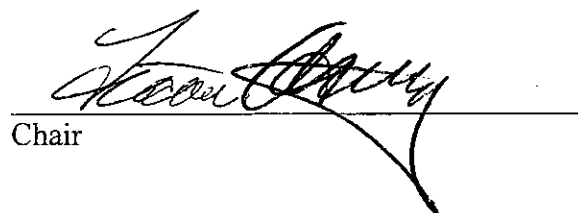
Recap and Briefing on NAB Annual Meeting: June 6-8, 2018

Ms. Friedman led the conversation stating that there was a lot of discussion on the Health Services Executive ("HSE") credential, which was recently passed by NAB. There were questions as to why Maryland is not implementing the HSE, and Ms. Friedman stated that the Board is not willing to lower its minimum standards just to fall within the lower requirements set forth by NAB. Ms. Hill stated that most of the discussion she was party to was regarding the exams and the CE registry.

Move to Closed Session

Pursuant to Section 3-305 of the Maryland General Provisions Article, by a majority vote to close its meeting on June 28, 2018 at 9:59 am in Room 106, for the purpose of complying with Section 3-305(b) (13) of the General Provisions Article and Section 1-401 of the Health Occupations Article, which prevent the public disclosure of particular proceedings and discussions, the Board goes into closed session.


Executive Director


Chair