

**MARYLAND DEPARTMENT OF HEALTH
STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**MAY 9, 2018
BOARD MEETING MINUTES**

The 420th Board Meeting was convened at 9:39 a.m. at 4201 Patterson Avenue, Baltimore, MD on Wednesday, May 9, 2018.

Members Present

1. Thomas Edmondson, Vice-Chair
2. Debra Buckalew
3. Kelly Smith Friedman
4. Jennifer Goldsborough
5. Margie Heald
6. Charell McKenzie
7. Phillip Pawlukovich
8. Roy Savoie
9. Belinda Strayhorn
10. Calvin Vain

Representatives of the State

1. Ronda Butler Washington
Executive Director
2. Andrea Hill
Licensing Coordinator
3. David Wagner, Esq., Board Counsel
Assistant Attorney General
4. Danielle Vallone
Investigator
5. Lillian Reese
Legislative & Regulations Coordinator

Visitors

1. Sharon Bloom, Executive Assistant
2. Kimberly Lang, Director of Health
Occupations Boards and Commissions

ORDER OF BUSINESS

Approval of the Agenda

The agenda was accepted as submitted.

Introduction of new Legislative & Regulations Coordinator

Ms. Washington introduced Ms. Lillian Reese to the Board. Ms. Reese has filled the position left vacant by Kristin Neville.

Approval of Minutes

The minutes of the April 11, 2018 Board Meeting were approved as submitted.

Chair's Report

Board Vice-Chair Edmondson presided over the meeting, in the absence of the Board Chair; he noted that the next Board meeting will be on Wednesday, June 13, 2018 at 9:30 a.m. in Room 106. Ms. Washington noted that this date could change, due to a possible Board proceeding, so she asked the Board to also save the dates of June 27th and 28th.

Office Report

Ms. Washington provided the following office report:

For the month of April:

- 3 Original Licenses were issued
- 24 Licenses were renewed
- 1 License was reinstated
- 1 AIT application was processed

As of May 9, 2018 there are currently:

- 519 active LNHA's
- 32 inactive LNHA's
- 18 candidates are currently in active AIT programs

Credentials Committee Update

During the May 1st meeting, the Credentials Committee approved the following:

- 1 new 12-month AIT program
- 1 change of preceptor and facility
- 1 reinstatement
- 3 endorsement applications
- 2 completed AIT programs for licensure

AIT Site Monitoring Visits

The Executive Director recently conducted the following AIT site monitoring visit:

1. April 17th with Board Member Phillip Pawlukovich

AIT Meet and Greet

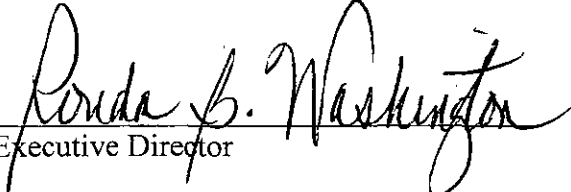
This event was a great success. It was held on April 24th at the Office of Healthcare Quality (where Board Member Margie Heald served as host), involved several informative speakers, including the Board's Vice-Chair, and was attended by a large majority of our current AIT's, the Board Chair, Credentials Chair, Board Member Dr. Tricia Cash (who served as coordinator of the event), and the Executive Director. Ms. Freidman stated that the AIT's were very engaged and asked some really good questions.

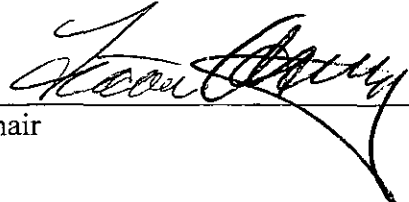
Upcoming NAB Annual Meeting: June 6-8, 2018 and Health Services Executive Credential

Ms. Washington stated that Ms. Friedman and Ms. Hill will be attending this conference instead of Board Chair Anthony and herself. There was a discussion of Maryland's AIT and licensure standards as opposed to those that NAB has set for the Health Services Executive ("HSE") credential. Maryland's standards are more stringent than those required for the HSE. The Board unanimously voted that Maryland not adopt the HSE (as its requirements currently stand) or lower its standards in an effort to be able to accept the HSE as an automatic qualifier from applicants.

Move to Closed Session

Pursuant to Section 3-305 of the Maryland General Provisions Article, by a majority vote to close its meeting on May 9, 2018 at 10:03 am in Room 106, for the purpose of complying with Section 3-305(b) (13) of the General Provisions Article and Section 1-401 of the Health Occupations Article, which prevent the public disclosure of particular proceedings and discussions, the Board goes into closed session.


Executive Director


Chair