

**Maryland Department of Health**  
**STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**OCTOBER 10, 2019**  
**BOARD MEETING MINUTES**

The 431<sup>st</sup> Board Meeting was convened at 9:34 a.m. at 4201 Patterson Avenue, Baltimore, MD on Thursday, October 10, 2019.

**Members Present**

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Thomas Edmondson, Vice-Chair
4. Stevanne Ellis
5. Kelly Smith Friedman
6. Jennifer Goldsborough
7. Margie Heald
8. Phillip Pawlukovich
9. Michelle Rosenheim
10. Roy Savoie

**Representatives of the State**

1. Ronda Butler Washington  
Executive Director
2. Andrea Hill  
Licensing Coordinator
3. David Wagner, Esq., Board Counsel  
Assistant Attorney General
4. Lillian Reese  
Legislative & Regulations Coordinator

**Visitor**

1. Kimberly Lang, MDH

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted

**Approval of Minutes**

The minutes of the 430th Board Meeting held on September 11, 2019 were approved as submitted.

**Chair's Report**

Board Chair Anthony stated that the next Board meeting would be held on Tuesday, November 12, 2019 at 9:30 am in Room 110.

**NAB Mid-Year Meeting:** Board Chair Anthony stated that the NAB meeting would be held November 13 – 15, 2019 and that she and Ms. Hill will be attending. Ms. Hill will be attending in the absence of Ms. Washington.

## **Office Report**

Ms. Washington provided the following office report:

### **For the month of September**

- 1 Original licenses were issued
- 16 Licenses were renewed
- 1 License was reinstated
- 3 AIT applications were processed
- 2 Endorsement applications were processed

### **As of October 10, 2019 there are currently:**

- 522 active LNHA's
- 19 inactive LNHA's
- 164 non-renewed (lapsed) LNHA's
- 23 candidates are currently in active AIT programs

### **Credentials Committee Update**

During the October 2, 2019 Credentials Committee Meeting, the Committee voted to approve the following:

- 2 12-month AIT programs
- 1 endorsement application
- 1 completed AIT program ready for licensure

### **Contractual Health Occupations Investigator Position**

On October 7, 2019 the Executive Director, the Board's Senior Investigator, and the Executive Director for the Board of Dietetic Practice conducted interviews for the full-time contractual investigator position. The plan is to have the new investigator on board by October 30.

### **Follow-up: Preceptor Listings**

Ms. Washington stated that there was an email blast that went out asking current LNHA's if they would like to place their name on the website for any prospective AIT's to be able to contact them. Ms. Hill stated that no LNHA's have responded to this email blast.

### **Follow-up: Board use of HSE credentials database**

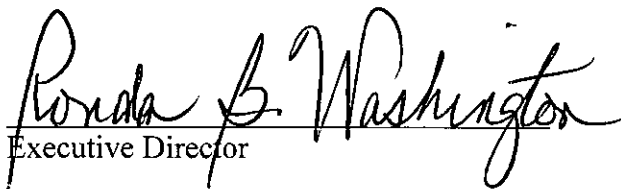
Ms. Washington stated that, after viewing the NAB HSE database, she determined that we don't have the ability to view anyone that is coming through Endorsement. We can only see HSE – qualified licensees who have Maryland listed as their home state. Ms. Anthony stated that she will bring the question up at the NAB meeting about the possibility of portability for use by each state.

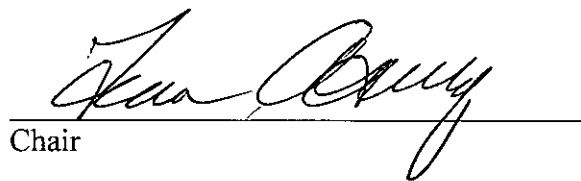
**HB 592 – Health Care Facilities – Comprehensive and Extended Care Facilities Discharges and Transfers**

Ms. Ellis stated this bill requires that discharges be done only to licensed facilities. This legislation was developed because of a case against a company here in Maryland where the facilities were discharging residents without having comprehensive discharge plans in place. There will be severe penalties against those facilities that choose to continue with the practice of involuntary discharges. Ms. Heald stated facilities that receive D level tags will be reviewed and they will receive heavy penalties. Ms. Heald stated that there have been changes to 10.07.02 COMAR because of a case that was prosecuted by Attorney General Frosh.

**Meeting Adjournment**

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 10:03 a.m.

  
Executive Director

  
Chair