

Friday, March 16, 2018

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

**55 Wade Ave., Bland Bryant Bldg., 4th Floor
Catonsville, MD 21228**

Time: 8:30 a.m.

GENERAL SESSION MINUTES

Board Members Present

Chairperson: Wanda Banks, MA/OTRL
Vice Chairperson: Daniel Martin, OTR/L, FAAPM, CMTPT/CDN
Secretary: Kimberly Goodman, MS, OTR/L
OT Member: Kim Sands, OTD, OTR/L
OTA Member: Sarah Quirk, COTA/L
Consumer Member: E.J. Quinn, Capt USN (Ret)
Consumer Member: Marylin Pierre, Esquire

Board Staff Present

Executive Director: Donna Seidel
Assistant Director: Lauren Murray
Board Counsel: Carla Boyd, OAG

Guests Present

MOTA Representative: Sonia Lawson

8:30 a.m. Committee Work

9:00 a.m. 1. Ms. Banks called the meeting to order at 9:00 am.

2. Ms. Banks asked for approval of the March General Session Agenda. Ms. Quirk noticed that she was not included on the Legislation-Regulation Committee. Ms. Goodman made a motion to accept the agenda with corrections. Ms. Quirk seconded it. All were in favor.

3. Ms. Banks asked for approval of the February General Session Minutes. Ms. Goodman made a motion to accept the minutes. Ms. Sands seconded it. All were in favor.

4. Ms. Banks asked for the approval of the ratification of 28 Occupational Therapist and 11 Occupational Therapy Assistant license applications. Ms. Sands made a motion to accept the ratification. Ms. Goodman seconded it. All were in favor.

REPORTS

1. Administrative Reports – FY'18

Staff: Donna Seidel, Lauren Murray

- a. Online Services Contracts
 - i. The contracts for the online services of verification, roster/label requests and continuing education requests are still in the process of being approved.
 - ii. Ms. Murray is staying abreast of the contract approval process.
- b. Criminal History Records Checks
 - i. Ms. Murray reported that the criminal history record checks are going well. The Board Office successfully received a hit from the FBI of a licensee's former discretion. In addition, there have been a few reports of the FBI needing fingerprints redone, typically with ink fingerprints from those out of state.
 - ii. As more records checks are received, Ms. Murray will add to the list of Frequently Asked Questions.
 - iii. The first set of fingerprints to be required for renewals will occur in 2019.
 - iv. The Board was provided with copies of distributed bulletins regarding the criminal history records checks. Ms. Seidel suggested that the Board Office post the bulletins to the Board's website. Ms. Murray will speak to Ms. Lane.
- c. Update on Online Applications
 - i. The Board members were sent a link to test out the new online applications. Ms. Banks felt that the online application process was much easier than the paper applications. Ms. Murray said that the online process is much faster, and some people are even able to apply and have their licenses activated the same day.
 - ii. The Board Staff has been tweaking some of the language on the application, but it is close to being finalized. The Board Staff are also editing the paper applications to make them as close as possible to the online version.
 - iii. A bulletin will go out next week about online applications, and a bulletin about 2018 renewals will go out a few days later.
- d. Mobile Phone App
 - i. The mobile phone application is live with the identifiers added to the statuses of those with disciplinary history. Bulletins announcing the mobile application were sent to other state boards and to licensees. A letter announcing the mobile application and informing the readers that an identifier would be added to their statuses was sent to licensees with disciplinary history.
 - ii. Ms. Seidel reported that other Maryland Board directors wrote to congratulate the OT Board for the mobile application.

2. Office of Attorney General (OAG) –Carla Boyd
 1. Ms. Seidel asked Ms. Boyd to look into the requirement for requesting social security numbers on license applications. Ms. Seidel is concerned about complying with any State or federal requirements related to applicants who may not have a social security number.
 2. This topic will be further discussed at a future meeting.

3. Legislation/Regulations Committee –
Sarah Quirk, OTD, OTR/L,
Marylin Pierre, Esquire, Consumer Member
Staff: Donna Seidel, Lauren Murray
 - a. 2018 Legislative Session
 - a. Expungement Bill—Carlton Curry, Executive Director of the Maryland Board of Physical Therapy Examiners, wrote a letter of opposition on behalf of several of the Boards. No new updates have been announced since the hearing on March 13, 2018.
 - b. SB 80—This bill passed in the senate and there will be a hearing before the house committee on Wednesday, March 21. Ms. Murray asked if anyone was available to testify, and Ms. Seidel stated that a staff member would likely be present. Ms. Lawson, MOTA representative, informed the Board that MOTA had no plans to attend.
 - c. Ms. Quirk went to MOTA’s Legislative Night. She said that Ms. Lawson and MOTA did a great job with the event, and it had a large attendance. They discussed the bill about Medicaid buy-in, and it was well-received by legislators.

4. Continuing Education Committee –
Kimberly Goodman, MS, OTR
Kim Sands, OTD, OTR/L
Staff: Denise Goetz
 - a. Nothing to report.

5. Executive Committee –
Wanda Banks, MA, OTR/L, Chairperson
Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN, Vice Chairperson
Kimberly Goodman, MS, OTR/L, Secretary/Treasurer
Staff: Lauren Murray, Jo-Ann Lane, Donna Seidel
 - a. Ms. Seidel wondered if the Board should still have the Executive Committee report in the General Session, since the correspondence is now discussed in the Executive Session. The Board will continue to modify the process after the upcoming presentation from the Office of the Attorney General (OAG).
 - b. Ms. Murray will follow up with Ms. Boyd about the presentation from Deb Donohue, OAG, regarding the implementation of regulations related to N.C. Dental.

UNFINISHED BUSINESS

- a. AOTA Conference Salt Lake City, UT, 4/19/18-4/22/18—Ms. Quirk is attending.
- b. NBCOT Leadership Forum, Atlanta, GA, 4/6/18-4/7/18—Ms. Seidel and Mr. Martin are attending.

NEW BUSINESS

ANNOUNCEMENTS

- a. Sonia Lawson, MOTA representative, discussed the Advocacy (Legislation) Night.
- b. Occupational therapists were satisfied with changes made to the Vision Bill.
- c. The Athletic Trainers Bill—Since the athletic trainers are not in agreement with any of the amendments submitted by occupational therapists, physical therapists and chiropractors, they are no longer pursuing their bill at this time.

ADJOURNMENT

Adjourned at 9:28 am.