

Friday, November 30, 2018

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

55 Wade Avenue, Bland Bryant Building, 4<sup>th</sup> Floor  
Catonsville, MD 21228

GENERAL SESSION MINUTES

**8:45—REVIEW CORRESPONDENCE—CLOSED SESSION**

**GENERAL SESSION -- OPEN MEETING**

**In Attendance**

**Members of the Board**

Chairperson..... Wanda Banks  
Vice Chairperson..... Dan Martin  
Secretary..... Kimberly Goodman  
OT Member..... Kim Sands  
OTA Member..... Sarah Quirk  
Consumer Member..... Marylin Pierre  
Consumer Member..... E.J. Quinn

**Staff**

Executive Director..... Donna Seidel  
Assistant Director..... Lauren Murray  
Board Counsel..... Carla Boyd

**Guests**

Policy Partners Representative..... Rachael Faulkner  
Board Director's Assistant..... Sharon Bloom  
Consumer..... Benjamin Foster  
Executive Director, Maryland State Ethics Commission..... Michael Lord

1. The meeting was called to order at 9:01 am
2. Ms. Banks asked for approval of November General Session Agenda. Ms. Goodman made a motion. Ms. Quirk seconded it. All were in favor.
3. Ms. Banks asked for approval of October General Session Minutes. Ms. Goodman made a motion. Mr. Martin seconded it. All were in favor.
4. Ms. Banks asked for approval of ratification of 32 OTs and 11 OTAs from October's Executive Session. Mr. Martin made a motion. Ms. Sands seconded it. All were in favor.

## REPORTS

### 1. Ethics Presentation

- a. Michael Lord gave an ethics presentation to the Board and its guests.

### 2. Administrative Reports – FY'18

Staff: Donna Seidel, Lauren Murray

- a. Update on New Online Services
  - i. The new online services are now live.
  - ii. These services include online license listing request, continuing competency course requests and license verification requests.
- b. Early Criminal History Records Check Updates
  - i. Licensees are continuing to be fingerprinted ahead of their renewal date.
- c. Office Space
  - i. The Board Staff will move into the Tuerk Building in early December. There is less square footage, but a new contract has not yet been presented.
  - ii. The need for file space is not necessary in the new building, as much of the licensing process is now automated. Ms. Boyd will look into the records retention policy to find out what files must be kept, including old disks and hard drives.
- d. Online complaint forms should be available in early 2019.

### 3. Legislation/Regulations Committee –

Sarah Quirk, COTA

Marylin Pierre, Esquire, Consumer Member

Staff: Donna Seidel, Lauren Murray

- a. MOTA Conference
  - i. Ms. Quirk attended MOTA's conference and legislative session. One of the larger topics was the bipartisan budget act of 2018 and its effect on the Affordable Care Act. AOTA is putting together an expert panel and is requested the help of OTs and OTAs. Ms. Quirk requested to be on the panel but has not heard back.
  - ii. Dry needling was also discussed at the conference.
- b. Dry Needling Regulation Development: Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN, Sarah Quirk, COTA/L
  - i. Dry Needling Update—Mr. Martin and Ms. Quirk have been discussing the dry needling regulations with an occupational therapist who is also an acupuncturist. They had a successful meeting regarding dry needling with Sonia Lawson and Kate Eglseider. MOTA's primary concern is that they do not have enough information yet to support or deny dry needling. The Committee will work towards getting more information to MOTA.

4. Continuing Education Committee –  
Kimberly Goodman, MS, OTR  
Kim Sands, OTD, OTR/L  
Sarah Quirk, COTA/L  
Staff: Denise Goetz
  - a. Nothing to report
  - b. Ms. Seidel asked that any courses on the topic of dry needling be identified.
  
5. Choosing Wisely Ad Hoc Committee—  
Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN  
Sarah Quirk, COTA/L  
Staff: Jo-Ann Lane, Lauren Murray
  - a. Ms. Murray said that the copy is ready, but she would like help with finding the right images. Mr. Martin and Ms. Quirk will help.
  
6. Secretary's Report  
Kimberly Goodman, MS, OTR/L
  - a. Nothing to report.
  
7. Executive Committee--  
Wanda Banks, MA, OTR/L  
Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN  
Kimberly Goodman, MS, OTR/L  
Staff: Donna Seidel, Lauren Murray
  1. Correspondence
    - a. An email from November 8, 2018—An OT wanted more information on the community pathways waiver and wondered if she should complete the an environmental assessment outside of her employment company.
      - i. Ms. Goodman looked up the Community Pathways Waiver. The website indicates that it waives or bends the rules to allow Medicaid services to be delivered to those with different needs, including community-based services that would have otherwise been provided in an institution. She said that it does not change the OT's requirement to have a referral to practice occupational therapy, but she does not know if that is one of the rules that is bent.
      - ii. Ms. Boyd said that the licensee must follow the OT's practice act meaning that the OT would still need a referral from a physician, unless it is direct access.
      - iii. Ms. Murray will reply to the licensee, and Ms. Boyd will add to the response.
    - b. An email from November 29, 2018—An OT is requesting information on the regulations for practice notes, as she wants her OTAs to submit daily practice notes, but her facility does not require this.
      - i. Ms. Banks said that provision for practice notes is per facility.

- ii. Ms. Boyd said that regulations require progress notes, but not daily progress notes. Ms. Seidel that the regulations regarding notes indicate the minimum requirement.
- iii. Ms. Murray will draft a reply to be shown to Ms. Boyd.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ANNOUNCEMENTS**

- a. There will not be a December meeting.
- b. January's meeting will be via Google Hangout.

The meeting was adjourned at 10:24 a.m.