

Friday, October 19, 2018

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

Via Google Hangout

GENERAL SESSION MINUTES

In Attendance

Members of the Board

Chairperson.....Wanda Banks, MA, OTR/L
Vice Chairperson.....Dan Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN
Secretary.....Kimberly Goodman, MS, OTR/L
OT Member.....Kim Sands, OTD, OTR/L
OTA Member.....Sarah Quirk, COTA/L
Consumer Member.....Marylin Pierre, Esq.
Consumer Member.....E.J. Quinn, Capt. USN (Ret.)

Staff

Executive Director.....Donna Seidel
Assistant Director.....Lauren Murray
Board Counsel.....Carla Boyd

Guests

Boards Director.....Kim Lang
MOTA Representative.....Denise Figuerido
Policy Partners Representative.....Rachael Faulkner
Legislative and Regulations
Coordinator.....Lillian Reese

1. Ms. Banks called the meeting to order at 9:07 a.m.
2. The Board reviewed the October General Session Agenda. Ms. Seidel asked to add a section about office space under the administrative report. Kim Goodman made a motion to approve the agenda with amendments. Mr. Martin seconded the motion. All were in favor.
3. The Board reviewed the minutes from the September General Session. Ms. Murray noted that she would add an "L" after Ms. Quirk's credentials. Ms. Sands made a motion to approve the agenda with amendments. Ms. Quirk seconded the motion. All were in favor.
4. Ms. Banks asked for approval of the ratification of 24 OTs and 18 OTAs from the September Executive Session. Ms. Quirk made a motion to approve the ratification. Ms. Sands seconded the motion. All were in favor.

REPORTS

1. Administrative Reports – FY'18

Staff: Donna Seidel, Lauren Murray

- a. Ms. Murray updated the Board on the progress of the new online services.
 - i. The bug that had been reported was fixed, and the staff is now doing user testing.
 - ii. Ms. Murray announced that the new components would go live in late November, but she wondered if there should be a soft launch of the new features. Ms. Seidel said that since there are not many people who use these services then the Board staff can launch fully when possible.
 - iii. Ms. Murray will send out a test link to the Board members before the launch.
- b. Ms. Murray and Jo-Ann Lane attended the System Automation conference in October. Ms. Murray said that it was very interesting, and she learned about new features that the Board staff will be able to use in a future iteration of myLicense.
- c. Early Fingerprinting Updates
 - i. Ms. Murray announced that she sent letters out to those who were not fingerprinted during their assigned 30-day window in September. Ms. Goodman said that she had a staff member who was confused, and Ms. Murray noted that some people did not realize that the email received at the end of August was their 30-day notice. She will try to be more clear in future emails.
 - ii. Ms. Figuerido said that there is confusion amongst the licensees regarding fingerprinting and that MOTA is getting calls with questions. She asked that the Board announce that MOTA should not be called with questions. Ms. Murray will include that in future bulletins regarding the 30-day window for fingerprinting.
- d. Upcoming Presentations on Ethics and Reporting Abuse
 - i. Mike Lord will be giving a presentation on ethics at the November Board Meeting.
 - ii. Ms. Murray mentioned that there was a presentation on identifying and reporting abuse at the last Executive Directors Meeting, and she suggested that this presenter may want to come to present at a future board meeting. Mr. Martin and Ms. Banks agreed.
 - iii. Ms. Lang thanked Ms. Murray for mentioning the presentation, but she noted that the presenter was an advocate, not an employee of MDH. However, she may still present if the Board wishes. Ms. Murray will reach out to her regarding a presentation.
- e. Office Space
 - i. Ms. Seidel spoke about news regarding a potential move for the Board staff from the Bland Bryant Building because of a mold issue due to flooding. She has spoken to Ms. Lang and to the person in charge of placement, and they are still looking for office space for the Board staff.

- ii. Ms. Murray and Ms. Seidel have found another potential office space, and Ms. Murray will be touring it on October 22nd.

2. Legislation/Regulations Committee –

Sarah Quirk, COTA
Marylin Pierre, Esquire, Consumer Member
Staff: Donna Seidel, Lauren Murray

- a. Ms. Quirk reported that the Dry Needling Committee is still working on preparing for regulation-writing. She also mentioned that as it is election season, there is a lot happening.
- b. Mr. Martin said that there was nothing new to report except that the Dry Needling Committee will meet with MOTA on October 25th before adjusting anything regarding regulations.

4. Continuing Education Committee –

Kimberly Goodman, MS, OTR
Kim Sands, OTD, OTR/L
Sarah Quirk, COTA
Staff: Denise Goetz

- a. Ms. Goodman was in the office working on approval continuing ed courses.

5. Choosing Wisely Ad Hoc Committee—

Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN
Sarah Quirk, COTA
Staff: Jo-Ann Lane, Lauren Murray

- a. Mr. Martin noted that the committee has had minimal feedback regarding the Choosing Wisely wording.
- b. Ms. Murray asked if anyone had any further feedback. No more feedback was offered.
- c. Ms. Murray will be looking for graphics to accompany the Choosing Wisely wording.

6. Secretary's Report

Kimberly Goodman, MS, OTR/L

- a. Nothing to report.

7. Executive Committee--

Wanda Banks, MA, OTR/L
Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN
Kimberly Goodman, MS, OTR/L
Staff: Donna Seidel, Lauren Murray

- a. The first piece of correspondence regarded how a COTA should be supervised in home health care and what that COTA should do if her supervisor is on vacation.
 - i. Ms. Banks said that the facility should provide coverage for the COTA's supervision if her supervisor is away. Ms. Quirk agreed.
 - ii. Ms. Boyd suggested that Ms. Murray cite COMAR 10.46.01.04 (B) in her reply.
- b. The second piece of correspondence regarded if an OT could refer a patient directly to services such as an MRI radiology or EMG studies.

- i. Mr. Martin said that it depended on the insurance company but that the safer route is to refer the patient to a physician for further assessment and to write the order.
 - ii. Ms. Boyd suggested referencing COMAR 10.46.02.01 (8) in Ms. Murray's reply.
- c. The third piece of correspondence regarded a licensee's complaints about Carefirst, and she asked the Board to file a complaint with the insurance commissioner on behalf of OTs.
 - i. Mr. Martin said that the Board does not have the authority to issue a complaint of that nature and that the licensee should file the complaint herself.
 - ii. Ms. Murray will reply to the licensee.

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS

1. Ms. Seidel noted that the next Board Meeting will take place on November 30th at the Board Office.

Ms. Banks adjourned the meeting at 9:39 a.m.