

Applications and nominations for the Maryland Board of Chiropractic Examiners are being accepted through **November 16, 2018.**

The Board of Chiropractic Examiners is accepting applications through November 16, 2018 for the following Board seats:

- **Seat 1 of 2: Board Member – Doctor of Chiropractic**
- **Seat 2 of 2: Board Member – Doctor of Chiropractic**

Interested candidates should carefully review all membership criteria and the time commitment noted below before applying. Applicants are responsible for ensuring that all application documents and nomination materials are submitted by November 16, 2018.

Criteria:

The criteria for members is outlined in the Board statute, Health Occupations § 3-202 which is attached. Terms are for four years. The applicant must be actively licensed, be in good standing with the Board and be a resident of Maryland. (Review requirements as outlined in the Statute)

Board member duties:

- **Attend monthly Board meetings which are held on the second Thursday of the month commencing at 10:00 a.m. at the Board office located at Metro Executive Building, 4201 Patterson Avenue, Baltimore, MD 21215.** The meeting includes a closed and a public (open) session. Members receive a stipend of **\$150 per meeting plus mileage** currently. Members receive documents in advance of the meeting for review. There are attendance requirements in order to remain a Board member.
- **Members serve on various Board committees** where the Board reviews its planned work and then establishes either ad hoc committees or standing committees used on a continual basis which are as follows:
 - Bylaws
 - Complaint/Disciplinary
 - Regulations
 - Rehabilitation
 - Election Sub-committee
 - CEU committee

The committees meet frequently via scheduled in person meetings at the Board office, designated telework site or teleconferencing.

- **Members participate in disciplinary hearing and case resolution conferences.**
- **Board members may be asked to testify before the General Assembly** regarding legislation that affects consumers and/or licensees.

- **Board members are subject to the State Ethics Law** and are required to file an annual financial disclosure with the Maryland State Ethics Commission.

Please note that all applicants are thoroughly vetted and may be interviewed by a subject matter expert. The Governor appoints all Board members with the advice of the Secretary of the Department of Health (*and advice and consent of the Senate – check your statute to confirm whether applicants are confirmed*).

All interested applicants are required to submit a formal application through the Governor’s Appointments Office website at <http://govappointments.maryland.gov/> no later than **November 16, 2018.**

Please be aware that one of the application documents, Appointee Exemption Disclosure (AED) form, is required by the Maryland State Ethics Commission (MSEC) to document any potential conflicts of interest. On the AED form, applicants should request an employment exemption for all current employment. Applicants that are self-employed, own or co-own a business should also request a financial exemption on the AED form.

If an applicant is serving in an official capacity with Board/Association, the applicant should list their role and note their willingness to resign immediately if appointed to the Health Occupation Board. Applicants may contact the MSEC at 410-260-7770 with questions or to request guidance.

Please note that the Board statute also requires that applicants be nominated by **one of the following:**

- ✓ *A professional association representing the Chiropractic profession in the State;*
 - §3-202(3)(i) The Governor shall appoint the chiropractor members, with the advice of the Secretary, and with the advice and consent of the Senate, from a list of qualified individuals submitted to the Governor by the Maryland Chiropractic Association.

*N/A a statement of nomination (petition) signed by at least **(add number)** of _____ **(profession)** licensed in the State (a sample petition is attached);*

N/A (others as noted in statute)

The nomination is also due by the deadline for applications. Nominations may be submitted via e-mail or mail to:

*Kim Bennardi, Administrator
Maryland Department of Health
Office of Appointments and Executive Nominations
201 W. Preston St. 5th Floor, Baltimore, MD 21201
Kim.bennardi@maryland.gov
Phone: 410-767-4049*

Any additional questions regarding applications or nominations may be addressed to Kim Bennardi at kim.bennardi@maryland.gov or 410-767-4049.