

# **Applications and nominations for the Maryland Board of Dietetic Practice are being accepted through November 1, 2017.**

The Board of Dietetic Practice is accepting applications through November 1, 2017 for the following Board seats:

-Licensed Dietitian Nutritionist who is engaged primarily in community or public health dietetic practice. (Erin Braunscheidal Duru, RD, LDN is currently in this seat and is eligible for reappointment.)

-Certified Nutrition Specialist who may not be a Registered Dietitian. (Margo S. Gladding CNS, LDN is currently in this seat and is not eligible for reappointment.)

-Vacant Consumer Member.

Interested candidates should carefully review all membership criteria and the time commitment noted below before applying. Applicants are responsible for ensuring that all application documents and nomination materials are submitted by November 1, 2017.

## **Criteria:**

The criteria for members is outlined in the Board statute, Health Occupations §5-202, <http://mgaleg.maryland.gov/webmga/frmStatutesText.aspx?article=gho&section=2-202&ext=html&session=2018RS&tab=subject5>

Terms are for four years. The applicant must be a citizen of the United States, a resident of Maryland, actively practiced dietetics for at least 5 of the last 10 years, licensed and in good standing with the Board.

## *Board member duties:*

- Attend bimonthly Board meetings which are held on the third Thursday of Odd months (January, March, May, July, September, November) at the Board office in Baltimore. The meeting includes a closed and a public (open) session. Members receive a stipend of \$75 per meeting plus mileage. Members receive documents in advance of the meeting for review. There are attendance requirements in order to remain a board member.
- Members serve on various Board committees as needed.
- Members participate in disciplinary hearing and case resolution conferences.
- Board members may be asked to testify before the General Assembly regarding legislation that affects consumers and/or licensees.
- Board members are subject to the State Ethics Law and are required to file an annual financial disclosure with the Maryland State Ethics Commission.

Please note that all applicants are thoroughly vetted and may be interviewed by a subject matter expert. The Governor appoints all board members with the advice of the Secretary of the Maryland Department of Health and the advice and consent of the Senate.

**All interested applicants are required to submit a formal application through the Governor's Appointments Office website at <http://govappointments.maryland.gov/> no later than November 1, 2017.**

Please be aware that one of the application documents, Appointee Exemption Disclosure (AED) form, is required by the Maryland State Ethics Commission (SEC) to document any potential conflicts of interest. On the AED form, applicants should request an employment exemption for all current employment. Applicants that are self-employed, own or co-own a business should also request a financial exemption on the AED form.

If an applicant is serving in an official capacity with Board/Association, the applicant should list their role and note their willingness to resign immediately if appointed to the Health Occupation Board. Applicants may contact the SEC at 410-260-7770 with questions or to request guidance.

Please note that the Board statute also requires the Board to notify all licensees for each Licensed Dietitian-Nutritionist vacancy. The Board is required to compile a list of names to be submitted to the Secretary, including at least three names for each of the vacancies. In addition, the Maryland Dietetic Academy of Dietetics and Nutrition and the Maryland Nutritionists Association shall nominate qualified individuals to fill the vacancies within 30 days after the Board notice.

***The nomination is also due by the deadline for applications. Nominations may be submitted via e-mail or mail to:***

*Kim Bennardi, Administrator*

*DHMH*

*Office of Appointments and Executive Nominations*

*201 W. Preston St. 5<sup>th</sup> Floor, Baltimore, MD 21201*

*[Kim.bennardi@maryland.gov](mailto:Kim.bennardi@maryland.gov)*

*Phone: 410-767-4049*

**Any additional questions regarding applications or nominations may be addressed to Kim Bennardi at [kim.bennardi@maryland.gov](mailto:kim.bennardi@maryland.gov) or 410-767-4049.**