

## BOARD OF MASSAGE THERAPY EXAMINERS

*May 24, 2017 – General Session*

### Members Present

David A. Cox, LMT, *Chair*  
Gwenda Harrison, LMT, *Vice Chair*  
Gloria Boddie-Epps, *Secretary/Treasurer*  
Margaret Hayes, *Consumer*  
Paula K. Jilanis, LMT  
J. Paige Szymanski, LMT  
Caitlin M. Thompson, LMT

### Non-Members Present

Laurie Sheffield-James, *Executive Director*  
Adrienne Congo, MS, *Deputy Director*  
Grant D. Gerber, AAG, *Board Counsel*  
Kizzy Fraser, B.S. *Administrative Specialist*  
Sabrina Lopez, AMTA  
Tara McManaway, CSM  
Lee Gorschboth, CCBC  
Brandon Wright, *DHMH Employee*  
Sharon Bloom, *DHMH Employee*  
Kristen Neville, *DHMH Employee*

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*Mr. Cox called the meeting to order at 10:25 am.*

**I. Review/Approval of Agenda** – *Approved with changes.*

**II. Review/Approval of Minutes** from April 26, 2017– *Approved.*

**III. Reports**

A. Chair:

1. Disciplinary Committee:

- Committee is in need of two additional members;
- Ms. Gwenda Harrison provided a brief explanation outlining the purpose of the disciplinary committee (to review potential disciplinary cases and determine if the cases should be brought before the Board); and
- Ms. Boddie-Epps and Ms. Caitlin Thompson volunteer for the disciplinary committee.

2. David Cox briefly mentioned his trip to Seattle and the budget for the fiscal year that was discussed at the meeting.

B. Executive Director/ Deputy Director:

1. Katherine Rosa: Petition to Waive Educational Requirements

- Midwest School of Massage is approved by the Nebraska Board of Education;
  - The school's massage program is a 1000-hour massage training program;
  - The Board unanimously voted to approve the petition request and allow Ms. Rosa to continue the massage licensing/registration process.
2. Cristin Ertel: Petition to Waive Educational Requirements
- Maui School of Therapeutic Massage is approved by the Hawaii Board of Education; the school is also approved by NCBTMB;
  - The Board unanimously voted to approve the petition request and allow Ms. Ertel to continue the massage licensing/registration process.
3. Kimberly Links Departure:
- Laurie Sheffield-James notified the Board that Kimberly Link accepted an offer as Interim Executive Director of the Professional Counselors & Therapists Board.
  - Ms. Sheffield-James went on the say, that Kim Link's departure is a huge loss for the Board and that she will be missed.

C. Committee Report / Updates:

- Mr. David Cox stated that there was nothing to report.
- Ms. Caitlin Thompson informed the Board that she would provide a report within a week regarding April's Board meeting guest from the Physician Board.

**IV. Old Business:** None.

**V. New Business:**

1. Budget Projections:
  - The Board is expected to remain in the “black” in the upcoming fiscal year through 2022;
  - Laurie Sheffield-James proposed that the position of Compliance Manager remains vacant; and
  - The position of Administrative Assistance II is currently being filled at a Grade 12 level.
  
2. Pre-Proposal Concept Papers for 2018 legislative session:
  - Brandon Wright and Kristen Neville advised the Board that the aforementioned is protected by executive privileges.
  
3. Inquiry about RMPs representing Chiropractors’ offices:
  - David Cox advised, chiropractors should not hire RMPs;
  - Grant Gerber stated that the previous definition of healthcare provider was hospitals and clinics;
  - J. Paige Szymanski noted that the physician is what makes an establishment a “healthcare setting”; and
  - Ms. Sheffield-James proposed that Grant Gerber, AAG, Board Counsel draft the letter for the massage registrant.
  
4. Inquiry- Amber Davis (RMP- Orig. Date: 2011)- Facilitating Instruction in infant massage:
  - David Cox, Chair noted that Grant Gerber would draft the letter and sent it to the Board for approval. He noted that the letter should include the verbiage that the registrant should not misrepresent her credentials.

5. Petition - Amanda Logan (RMP- Orig. Date: 2007) - Requesting ruling on retroactive acceptance of (x2) 21 non-preapproved CEUs as to whether it meets the advance:
  - Ms. Tara McManaway, CMS spoke to the registrant's credentials. Ms. McManaway stated that Ms. Logan does indeed have advanced CEUs and every course that is required for an AA diploma with the exception of math;
  - Adrienne Congo, Deputy Director requested that the petition be tabled; the requested was granted.

**VI. Ratification** of new licensees and registrants - *Approved.*

**VII. Miscellaneous**

- Ms. Congo proposed the increase in size of the LMT Certificate—the Board approved the proposal.
- Tara MacManway, CMS ask that the monthly agenda be placed on the Board's website at least 2-4 days before the monthly Board meeting. Board agreed

*The General Session adjourned at 12:10 pm.*

*Respectfully submitted,*

*Gloria Boddie-Epps, Secretary/Treasurer*