

Board of Massage Therapy Examiners

General Session

July 25, 2018

Members Present

David A. Cox, LMT, Chair
Gwenda Harrison, LMT, Vice-Chair
Gloria Boddie-Epps, Secretary/Treasurer
Paula K. Jilanis, LMT
Caitlin M. Thompson, LMT
Margaret Hayes, Consumer Member
J. Paige Szymanski, LMT

Non-Members Present

Grant Gerber, AAG
Laurie Sheffield-James, Executive Director
Serita Anderson, Administrative Specialist
Sabrina Lopez- AMTA
Janine Fleming, Holistic

- I. **Call to Order – at 10:18 AM - David Cox, LMT, Chair**
- II. **Roll Call – All present**
- III. **Review/Approval of General Session Agenda – (motion Paula Jilanis/2nd Gwenda Harrison) was approved with corrections and additions.-Passed**
- IV. **Review/Approval of Minutes – May 23, 2018 – (motion Caitlin Thompson/2nd Gwenda Harrison) – Minutes was approved.-Passed**
- V. **Reports:**
 - A. **Chair-**
 - *Delegate to FSMTB 2018 Annual Meeting-* There are 3 positions up for re-election.
 - *Nominations for the Board of Directors from FSMTB-* The requirements are that you have to be an active member of a Board.

B. Committee(s) Report(s) – Advisory Committee-Gwenda Harrison, Chair – Stakeholder’s Meeting- Hopefully everyone received their letter from the Board inviting them to the Public Forum of the Massage Establishment Permit. It will be held on October 30, 2018 at 10:00 AM. The letter contains a survey we hope you will participate in. We received an overwhelming response to the survey. *Audience – will there be a sign in sheet for questions?* No, but there will be time during the forum for the Board to gather feedback from the audience.

Licensing Committee-Paula Jilanis, Chair- Educational Requirements- General report about the schools that we have visit since the first of the year. We asked a few questions so that we can get an idea how the schools programs are set up There was two major things that came up. (1)There

was a request that we stream the Board meetings. (2) That the Board explore the possibility of having a third party to administer the Jurisprudence Examination at other places than at 4201 Patterson Ave. *Chair-* the first thing the Board will do is send this over to Grant Gerber, Board Counsel so he can explore the legality of these request. (*motion Paula Jilanis/2nd Caitlin Thompson*). (3) *Board of Massage Therapy Examiners-General Regulations-* Tabled until next meeting.

C. Executive Director/Deputy Director: *Laurie Sheffield-James* – (1) *Citizen Advocacy Annual Meeting-* will be held on October 16-17th, 2018 it will be held in Washington DC. This will be a wonderful time to meet with other consumers. I certainly encouraged consumers to attend if anyone is interested in attending please get your information to me as soon as possible. (2) *FSMTB Databank-* we are working on this have met with several people that shared helpful information the Board has talked about supporting this project. We still have a few things to go through it looks very positive.

VI. Board Counsel – *Grant Gerber, Board Counsel-* New Board Members Orientation will be held on October 15, 2018. If you never been you may want to go there is a new format it was just finalized on July 24, 2018. There will be additional sign up information coming forward. You must have attended an orientation to be a Board Officer.

VII. New Business: - *Nominations Process for Board Officers- Chair-* start nomination process for board officers I will appoint a nominating committee of a board member not running for office. Nominations have to be in by the September 26, 2018 meeting. *Laurie Sheffield-James-* The nominees will be allowed 1-2 minutes to say why they will be a good board officer. The results will be announced at the September 26, 2018 board meeting. Margaret Hayes, Consumer Member and the Laurie Sheffield-James, Executive Director will be on the nominating committee.

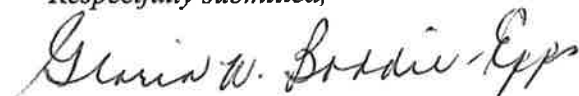
VIII. Old Business: *Nothing to Report*

IX. Ratification of New Licensees & Registrants (June 2018)

(motion J. Paige Szymanski /2nd Margaret Hayes) CONGRATULATIONS!!!

General Session Adjourned at 10:59 AM we will be moving to the Executive Session after a brief break. (motion Paula Jilanis/2nd Gwenda Harrison)

Respectfully submitted,



Gloria Boddie-Epps

Secretary/Treasurer