



**Maryland State Board of Massage Therapy Examiners**  
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**JURISPRUDENCE EXAMINATION NO-SHOW AND FAILURE POLICY**

The following policy pertains to applicants for massage licensure or massage registration. There are no waivers or exceptions to the following:

- All applicants shall successfully take and pass the Board's Jurisprudence Examination to qualify for licensure or registration.
- All applicants must appear for the examination at the time/date specified in the Admittance Letter. Applicants who fail to appear without prior notification must wait at least sixty (60) days from the date of the unexcused absence to retest. **Unexcused absences count as a failure. There are no refunds for unexcused absences.**
- If an applicant passes the examination the applicant's file will be submitted for processing.
- An applicant failing the examination the first time may retest at the next available examination date.
- An applicant failing the examination a second time may retest again only after waiting at least sixty (60) days from the date of the second failure.
- An applicant failing the examination a third time may retest only after waiting at least ninety (90) days from the date of the third failure, meeting with the Board at its request, and recommended approval of the Board. Final approval regarding retesting availability will be made by the Board upon written request of the applicant.
- An applicant's file shall be closed/terminated one (1) year from the original application date regardless of the status of the applicant in the examination process. At such occurrence, the applicant may reapply for qualification and submit all required fees, documentation, and an application form as a new applicant. Any/all previous failures will be applied to the new application. For example, an applicant failing the exam three (3) times under the first application and then reapplying after lapse of one year, will still have three (3) failures credited to the application and will require approval of the Board to retest.

**Acknowledgement**

I \_\_\_\_\_, have read and fully understand the provisions of the above stated policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date