



# Maryland Community Health Resources Commission

**INFORMATIONAL MEETING – CHRC DDA RELIEF ACT, SUPPLEMENTAL AWARDS**

**June 30, 2021**



# RELIEF ACT – SUPPLEMENTAL AWARDS

Tier	“Original” Award by Tier	Proposed Supplemental Award, by Tier	Potential Total Award by Tier (Original + Supplemental)
Tier 1	\$12,000	\$3,050 - (↑0.25)	\$15,050
Tier 2	\$20,000	\$4,100 - (↑0.20)	\$24,100
Tier 3	\$25,000	\$5,100 - (↑0.20)	\$30,100
Tier 4	\$30,000	\$6,100 - (↑0.20)	\$36,100
Tier 5	\$40,000	\$8,100 - (↑0.20)	\$48,100
Tier 6	\$50,000	\$10,100 - (↑0.20)	\$60,100

# RELIEF ACT – GRANTEE DOCUMENTS

Supplemental Award Documents to be sent to the DDA Relief Act grantees over the next few days from Dee Stephens/CHRC:

1. Individualized Standard Grant Modification Form (increased award)
2. Individualized BLANK Budget Template (Org Name & Revised Total Award will be provided)
3. BLANK Budget Narrative
4. Copies of Original Approved Budget & Budget Narrative (Items were submitted previously & a copy was included with the grant agreement earlier this month).

# RELIEF ACT – GRANTEE DOCUMENTS

The following four items should be returned to the CHRC ([Jen.Thayer@Maryland.gov](mailto:Jen.Thayer@Maryland.gov)) as soon as possible but no later than **July 20, 2021**:

- #1- Signed grant modification (increase) agreement;
- #2- Budget template\* (revised/increased total);
- #3- Budget Narrative (revised/increased total); and
- #4- Invoice for the supplemental award.

\*The requested use of funds must follow permissible use guidelines outlined in the RFP (re-opening; transformation; revenue loss).

# DDA RELIEF ACT – DISTRIBUTION OF GRANT FUNDS

**Invoice #1** - (50% of original award) – previously submitted by grantee, being processed by CHRC staff

**Invoice #2** – (Supplemental award) – Submit by July 20, 2021

**Invoice #3/Final** - (50% of remaining original award) – Submit either August 26, 2021 or December 15, 2021

# RELIEF ACT – INVOICE & FUND DISTRIBUTION

## Options to close out the grant

**Option 1** – On or before  
August 26, 2021

Contingent upon CHRC  
acceptance of Final invoice;  
narrative questions and  
expenditure report

**Option 2** – On or before  
December 15, 2021

Contingent upon CHRC  
acceptance of Final invoice;  
narrative questions and  
expenditure report