

APPENDIX FF – ROAD TO READINESS CHECKLIST FLIER

This checklist was created to instruct new volunteers in how to complete the steps to deployment eligibility, also known as the Road to Readiness. The checklist can be distributed by Unit Administrators at recruitment events or via email to volunteers who are working to complete their Road to Readiness steps.

MARYLAND RESPONDS

ROAD TO READINESS

The Road to Readiness outlines the steps required for reaching Ready Responder status. Once you have completed the steps below, you will be ready to deploy with the Maryland Responds Medical Reserve Corps. For assistance with the Road to Readiness or to assess your status, contact the Maryland Responds State Program at mdresponds.health@maryland.gov.



1. Register to volunteer through the Maryland Responds Registry: mdresponds.health.maryland.gov. Complete all sections of your Responder profile.
 - In the "Occupation" tab, be sure to include your professional license number, expiration date and place of practice (if applicable).

2. Complete the Maryland Responds Orientation Course, in-class or online.
 - Online: <http://bit.ly/MDROnlineTraining>
 - Upload your Orientation Course certificate of completion to your Responder profile for the training course, R2R Step 2: Maryland Responds Orientation.



3. Submit your Liability and Confidentiality Agreement form.
 - Online: <http://bit.ly/MDRLiabilityConfForm>

4. Submit your photo for your Responder ID Badge.
 - Upload your passport quality photo to your Responder profile as a certificate for the training course, R2R Step 4: Photo for ID Badge.

5. Submit your shirt size (S-XXL) for your Responder uniform.
 - In your Responder profile, add the training course that corresponds to your shirt size, R2R Step 5: Uniform Size.



6. Email mdresponds.health@maryland.gov to let us know you have completed all the steps on the Road to Readiness.

Congratulations! By completing the steps above, you have reached Ready Responder status. Next we will mail you your Ready Responder kit containing your Responder ID badge, uniform, field guide and more!

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MARYLAND RESPONDS MEDICAL RESERVE CORPS



MARYLAND RESPONDS STATE PROGRAM

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