

APPENDIX H – ACTIVATION NOTIFICATION MESSAGE – EXAMPLE

Subject: Availability Request- State Shelter Support

Long (Email) Message:

The Maryland Responds MRC State program is seeking volunteer availability for mental health, medical, and veterinarian support at a Maryland state emergency shelter in Prince George’s County. The shelter is currently providing assistance for families that have evacuated from states impacted by Hurricane Florence. Note: We are requesting availability from Tuesday evening (9/18/18) through Saturday day shift (9/22/18). Available volunteers will receive a confirmation notification with additional information if they are to activate for their available shifts.

Submit Availability: Please read below for more information and use the following link to submit your availability via the online form for this mission: <https://goo.gl/forms/72SyF6e0kCV5bDdt2>.

Check-In/ Service Location Name: Prince George’s County state shelter. Exact location will be provided upon confirmation of a shift.

Shifts:

Day Shift- From 6:30 AM to 7:00 PM (12.5 hours)

Evening Shift- From 6:30 PM to 7:00 AM the next day (12.5 hours)

Volunteer Positions Needed:

Health Services Worker: Responsible for providing health assessments as needed for people coming to stay at a shelter. The health services worker conducts assessments and provides first aid as needed. Occupations: Registered Nurse, Advanced Practice Nurse, Nurse Practitioner

Mental Health Services Worker: Conduct mental health assessments and provide psychological first aid for evacuees. Occupations: Counselor, Psychologist, Licensed Clinical Social Worker

Animal Health Worker: Responsible for providing pet sheltering and animal health support in coordination with the Maryland Department of Agriculture. Occupations: Veterinarian

Requirements: All Maryland Responders should complete their Road to Readiness steps to be eligible to deploy. See attached.

Accommodations:

Working conditions will be at state shelter facilities.

Items to Bring: If activated, bring your Maryland Responds ID badge if you have one and your Government ID (driver’s license). Wear comfortable shoes and your Maryland Responds polo if you have one.

Transportation: Volunteers should be able to transport themselves to and from the shelter location.

Additional Details: A confirmation call and email will be made to you to confirm your availability and provide additional details should we need you for a particular shift. Do not deploy if you have not received a confirmation of your shift(s) from a Maryland Responds State Administrator.

Please be advised that you may receive additional availability or activation requests for other local or state deployments. This is a state availability request.

Text Message/Voice Message:

From Maryland Responds MRC. This is an availability request for volunteer deployment to a Maryland state emergency shelter in support of evacuees from Hurricane Florence. Check your email for more info.

Voice Mail Message:

This is an availability request for volunteer deployment to a Maryland state emergency shelter in support of evacuees from Hurricane Florence. Please check your email for more information and to submit availability.