

DDA Stakeholder Meeting
June 2, 2016
201 W Preston St, Baltimore, MD

Attendees: Ernest Le (OHS), MaryAnn Mood (Hilltop Institute), Kaitlyn Whiton (Hilltop Institute), Rebecca Oliver (OHS), Aaron Atkinson (The Arc Baltimore), Laura Howell (MACS), Patricia Sastoque (DDA), Teri Sparks (Md DD Council), Marni Greenspoon (MDLC), Vanessa Antrum (DDA), Adrienne Hollimon (DDA), Brian Cox (Md DD Council), Denise Farmer (OHS), Karen Lee (DDA/SEEC), Janet Furman (DDA), Rhonda Workman (DDA), Lai Huynh (DDA), Pamela Tenemaza (DDA), _____ (Greg Williams Prince Georges County), _____ (OHCQ)

DDA Provider Self-Assessment Pilot Results Presentation- 6/2/16

4 surveys not completed were from the same providers who were part of the 37 who did complete the survey.

Hilltop General Comments:

(Non- Applicable Check Box). Does not recommend including this in the survey for any additional questions.

Open Box/ Open ended questions. Does not recommend including this in the survey

There were a lot of questions on the lock and key question

Providers commented that they would like access to the questionnaire before going on the survey site.

Questions/ Comments

Comment on #15 – Suggestion to take out the volunteers language and only include visitors. Also remove the examples.

Question – On the non-applicable Hilltop comment. Laura with MACS has concern that the provider does not have a clear answer, and this forces the provider to provide an answer.

Hilltop responded that the State should continue to include because the State needs data to make a decision. If include too many N/As, State might not be able to determine compliance.

Question on surveys that were not completed. Hilltop responded that a possible random provider might have not have completed the survey completely which is why it came up as uncompleted.

ARC – question on the completion page, if it is possible to include. Hilltop said that survey monkey cannot include any identifier information.

Recommendations

Hilltop recommended to keep survey open for 2-3 weeks.

Possibly include benchmarks for larger providers.

DDA does not want to micro-manage providers. Partnership is key.

MACS- Staggered timelines for the size of the provider

THE ARC- Agrees with the survey timeline and deadline.

Brian Cox - Periodic emails to remind the providers to complete the surveys.

Send reminder every 2 weeks

Due process

Send survey to Director, CFO and CEO.

Difficulty with the license numbers in correlation with the site numbers

Possibly add an additional page to include an input for the license number

License number and site number should match DDA's database

Plan out workload and track survey completion.

Decisions:

Webinar - June 13th (9-10am)/ June 14th (1-2pm)

Include panel of providers who completed PILOT

Provide directions on how to complete survey as well as what each question is looking for

Survey will be available on June 14th

DDA cut off dates for survey completion:

Smaller providers (<50) July 31th

Larger Providers (>50) August 31th

Further Steps:

Process of working with Hilltop to review the analysis for non-residential. Afterward we will do a verification and participant assessment (residential, day habilitation and employment).