
AMBULATORY CARE: BIRTHING CENTER APPLICATION

INSTRUCTIONS FOR COMPLETION

Incomplete applications will be returned. Prior to submitting the application, ensure it includes all required information, related required documentation.

APPLICATION FOR LICENSE

To obtain a license, a complete application packet must be submitted. After approval of the application, a license will be issued.

RENEWAL

Be advised that unannounced on-site recertification and complaint investigation surveys are being conducted by the OHCO.

FEE

There is no application fee.

REQUIRED APPLICATION SECTIONS

General Information
Fees
Ownership
Background
Workers' Compensation
Birthing Center
Affidavit

REQUIRED DOCUMENTATION - INITIAL APPLICATION

1. If your program does not have workers' compensation insurance **AND** does not have any employees, submit a Letter of Exemption (sole proprietorships or partnerships) or Certificate of Compliance (corporations or LLCs) from the Certificate of Compliance Coordinator at the Workers' Compensation Commission. For information call 410-864-5100 or via e-mail at www.wcc.state.md.us.
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CODE OF MARYLAND REGULATIONS (COMAR) 10.05 Freestanding Ambulatory Care Facility

To obtain a copy of the regulations:

- A. Visit the Division of State Documents website at www.dsd.state.md.us;
 - B. Call the Division of State Documents at 410-974-2486 x3876 or 800-633-9657 x3876; or
 - C. Visit your library (click this link to find the closest location: www.dsd.state.md.us/Depositories.aspx).
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QUESTIONS

Please contact 410-402-8038 or visit the OHCO website at <http://health.maryland.gov/ohcq> for questions related to the application.

SEND COMPLETED APPLICATION TO:

Ambulatory Care Program
Office of Health Care Quality
7120 Samuel Morse Drive
Second Floor
Columbia MD 21046
