



MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

Residential Service Agency

PROCESS FOR AGENCY NAME OR ADDRESS CHANGE

1. Register new address / agency name with the Maryland Department of Assessments & Taxation (MDAT)
2. Complete a Residential Service Agency (RSA) application with new information. Be sure to sign and date page 3 of application.
3. Submit the following to OHCQ:
 - Copy of the MDAT registration
 - Original current RSA license
 - Complete RSA application
4. Amended license will be mailed to the new address