



Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

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**Board of Examiners in Optometry**  
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### MANDATORY TELEWORK

Governor Larry Hogan has decided--following consultation with public health experts--to move the state to an "Elevated Level II" operational status.

**Under the "Elevated Level II" status, the Department of Budget and Management is hereby imposing a period of mandatory telework across state agencies for all non-essential state employees who can perform their duties from home in order to help contain the spread of the virus.**

#### Board Operations

Board staff will be prepared, in the ensuing days, to work from home and will be able to check and respond to voicemail and email messages. Staff will also have the capability to access desktop computers, shared drives, and the online application, renewal and licensing systems remotely. However, there will be infrequent and limited access to incoming faxes, incoming and outgoing USPS mail delivery as well as the manual depositing of checks.

Board operations should not be negatively impacted during this time. Every effort will be made to continue the provision of stellar customer service to the public, licensed optometrists, applicants and other stakeholders within the optometric community.

Minimizing the opportunity for community spread of the Novel Coronavirus 2019 (COVID-19) is everyone's goal. By slowing its spread, we will minimize its already negative impact on our community. Thank you for your cooperation, patience and understanding during these unprecedented times.

Patricia G. Bennett, MSW

Executive Director