

# DIABETES COMMITTEE MEETING

July 21, 2021

5 - 6 PM

DRAFT Minutes

## Members Present

Vivienne Rose  
Pam Xenakis  
Jessica Kiel  
Pamela Williams  
Mary Pat Bertacchi  
Teresa Titus-Howard  
Julie Maneen

## Members Not Present

Titilayo Ogunmakinwa  
Sara Vazer

## Maryland Department of Health Staff Present

Kristi Pier  
Sue Vaeth  
Sadie Peters  
Lisa Marr

### 1. Roll Call/Introductions

A quorum of the Diabetes Committee was present.

### 2. Review Agenda Items

The Diabetes Committee met via webinar on 7/21/21. Pam Xenakis called the meeting to order at 5:10 p.m. and reviewed the meeting agenda items.

### 3. Approve March 10, 2021, April 21, 2021, and June 16, 2021, Meeting Minutes

Dr. Rose made a motion to approve the March 10, 2021, committee meeting minutes and Teresa Titus-Howard seconded. The minutes were approved unanimously. Jessica Kiel made a motion to approve the April 21, 2021, committee meeting minutes and Pamela Williams seconded. The minutes were approved with one abstention. Dr. Rose made a motion to approve the June 16, 2021, committee meeting minutes and Jessica Kiel seconded. The minutes were approved with three abstentions.

### 4. Discussion of Committee Action Plan Items

#### Website reviews and content

Members reviewed some of the websites prior to this meeting and will continue to review them before the September meeting. Members shared their observations, understanding these reviews will help inform recommendations for the MDH diabetes web page. CCDPC is working with MDH's Information Technology department to engage a contractor to update the website and will provide the committee's reviews to the contractor.

#### Creative Considerations for Community Guide

Committee members began updating a creative considerations document that will inform the work on a Community Guide, which will be posted on the updated website. Members will continue to contribute to the document before the September meeting.

## **5. Diabetes Action Plan and Task Force Update**

Dr. Sadie Peters reported on the Diabetes Quality Task Force (DQTF), noting it held its third meeting last week. At that meeting, CRISP presented their Social Determinants of Health (SDoH) tool to help link patients to community resources. The DQTF consists of four workgroups that meet independently will make priority recommendations. The next meeting will be held on September 22, 2021. Dr. Peters invited wellness council members to attend and join a workgroup.

Lisa Marr presented provided an update on three items.

- The Local Health Improvement Coalition (LHIC) project. All but one has had at least one meeting and have charter and organizational documents. One is expected to have this milestone completed by next week.
- The “Know Your Risk” mini-campaign encouraging people to take the risk test is running on multiple platforms including billboards in Allegany County, transit in selected areas, and statewide using Facebook and online ads. The campaign has been running since the beginning of June with online and some transit to continue through September 2021.
- The National Association of Chronic Disease Directors (NACDD) has been contracted to create and deliver webinars targeting Healthiest Maryland Businesses and other businesses, specifically targeting owners and benefits managers to cover the National Diabetes Prevention Program. They will follow up to help employers do cost assessments showing potential return on investment.

## **6. Next Steps and Assignments**

The co-chairs noted a desire to meet monthly to ensure the committee can complete its work. Their preference is to meet at the same time every month but will survey members to understand their preference for meeting dates and times.

Committee members:

- Evaluate remaining websites by the September 15 Diabetes Committee meeting.
- Review and add information to the Creative Considerations document for the Diabetes Community Guide

Staff:

- Survey members to see which day and time works best for monthly meetings

## **7. Adjournment**

The meeting was adjourned at 6:04 p.m.

**Next Diabetes Committee meetings:**

**September 15, 4 – 5 pm**

**October 20, 2021, 5 – 6 pm**