## Priority Partners HealthChoice Quick Reference Guide To obtain the most up-to-date information on policies, manuals, directories ar

To obtain the most up-to-date information on policies, manuals, directories and other information, providers should review the website on a regular basis: **www.jhhc.com**.

## : Overview & Important Information

- HealthChoice is a health care program of the Maryland Department of Health and Mental Hygiene
- The HealthChoice plan provided through Priority Partners includes coverage for Medical Assistance for Families and the Maryland Children's Health Plan for pregnant women and children
- Eligibility is based on family size, income levels, or special medical circumstances
- Before rendering services, verify HealthChoice eligibility by contacting Priority Partners Customer Service at 1-800-654-9728.

## Important Phone Numbers

Medical Management 410-424-4480 1-800-261-2421 410-424-4603 Fax (Referrals not needing Medical Review)

Inpatient 410-424-4894 Fax

Outpatient Medical Review 410-762-5205 Fax

**DME** 410-762-5250 Fax

Case/Disease Management I-800-557-6916 populationhealth@jhhc.com

Customer Service (Claims, benefits and eligibility) 410-424-4500 1-800-654-9728

Pharmacy Services 410-424-4490, option 4 1-888-819-1043 410-424-4607 Fax

Health Education 410-424-4821 1-800-957-9760 Outreach 410-424-4648 1-888-500-8786

Superior Vision 1-866-819-4298

DentaQuest |-800-34|-8478

HealthChoice

State of Maryland EVS

Mental Health Services Optum Maryland 1-800-888-1965

Behavioral Health Services Optum Maryland 800-888-1965 855-293-5407 Fax

Provider Relations (Contracts, fee schedules, and demographic changes) 410-762-5385 1-888-895-4998 410-424-4604 Fax

Fraud and Abuse 410-424-4996 compliance@jhhc.com

## : Member ID Card

PRIORIT

# Name: Customer Service: 1-800-654-9728 JOHNNY TESTCASE TTY LINE: 410-424-4643 ID#: 123456789012 Recipient #: 546372819 Case #: 8675309 Eff. Date: 1/1/2020 Doctor: DR BOB ROBERTS Doctor Phone: (301)824-3343 Brand: \$3.00 RX Co-Pay: \$1.00 Brand: \$3.00 RX Co-Pays apply to members age 21+ Group: RX6810

 Benefits & Customer Service
 1-800-654-9728

 Call us before any inpatient admission or within 24 hours of urgent/emergency inpatient admission.

 Maryland Health Connection
 1-855-642-8572

 Vision Benefits
 Dental Benefits

 Superior Vision
 1-800-428-8789

 Pharmacy Information
 1-855-298-4258

 HealthChoice Enrollee Help Line
 1-800-284-4510

Submit claims to: Priority Partners MCO 7231 Parkway Dr., Suite 100 Hanover, MD 21076



## Claims & Appeals Submission

#### **Billing Address**

Johns Hopkins HealthCare LLC Attn: Priority Partners Claims 6704 Curtis Court Glen Burnie, MD 21060

- Claims must be submitted on CMS 1500 or UB-04 forms
- Claims from specialist or ancillary providers should include the referring provider's NPI in Box 17b of the CMS 1500
- Claims must be submitted with a rendering provider's NPI in Box 24J of CMS 1500
- Claims must be submitted within 180 calendar days of the date of service
- Administrative appeals (timely filing, care not coordinated by PCP, authorization not on file, member not eligible at time of service, incorrect coding) must be submitted within 90 business days of the date of denial

For additional information on EDI (Electronic Data Interchange), please send an email request to edi@jhhc.com. EDI Payor ID #52189.

## Referral & Pre-Authorization Process

#### Submit Referrals by Phone or Fax

Phone: 410-424-4480 or 1-800-261-2421 Fax: 410-424-4603 Maryland Uniform Consultation Referral Form

### **Key Referral Information**

- Patient/member name\*
- Member ID\*
- DOB\*
- Address
- Referring provider
- Referred services
- Limitations
- Diagnosis/Procedure Codes

\*Indicates required fields

### **Number of Visits**

If the number of visits and date span is specified in the referral, the request will be honored up to a maximum of 50 visits and a one-year period. If the number of visits and date span is not specified on the referral, the referral will be considered valid for one visit and 120 calendar days.

#### Eligibility

All providers should verify the member's eligibility at the time of service or as close to the time of service as possible by calling the State of Maryland EVS at 1-866-710-1447.

#### Lab and Radiology Policies

Please refer to the Priority Partners website for Lab and Radiology Policies.

For a list of services that require a referral, preauthorization or medical review, please refer to the Outpatient Referral and Pre-Authorization Guidelines at www.jhhc.com.

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HealthLINK@Hopkins is a secure, online web portal where providers can check patient eligibility, claims and authorizations status, access plan-specific reports and more.

Register for a HealthLINK@Hopkins account at **www.jhhc.com** or contact your Network Manager. First time users must register for an account. If you need assistance with registration, contact Provider Relations at 1-888-895-4998.