

Multi-Step Invitation for Bid (MS-IFB)
RESOLICITING FOR CODING AND DATA ENTRY SERVICES
MDH/OPASS #20-18679/eMMA Project ID# BPM019316
Questions and Answers (Q&A)
Issued: May 13, 2020

Questions	Answers
1. Who was the previous incumbent for this project?	1. The Data Entry Company (TDEC).
2. Are you able to provide the previous incumbents contract dollar value?	2.The contract dollar value is: \$1,242,316 (2 year base contract)
3. Are you able to provide the previous incumbent contract award document?	3. The contract award information is found on the BPW agenda ITEM 5-5 on 8/21/2013
4. How is this re-issue solicitation different from the original solicitation? Why is MDH reissuing the IFB?	4. The number of claims being keyed, the transmittal of data entered files via SFTP, and a transitional period for quality assurance.
5. How do we get access to the test files?	5. This information is clearly identified in Section 5.2
6. Do you have a vendor achieving 99.9% accurate, today? Or is the SLA a wish for the resulting contract?	6. Yes. The SLA metrics is part of the resulting contract.
7. How many people do you expect to view each document?	7. Potential viewers of the documents are based on those who may be interested in bidding on the opportunity.
8. How many documents can a user make per hour?	8. The process and how many documents can be entered and encoded by a user per hour (see Appendix 4 Specifications) will be determined by the Offeror.
9. Due to the considerable level of effort to process the test files, would MDH consider demos of the vendor's solution, rather than completion of the test files?	9. No.
10. The MDH OPASS 20-18679 Coding and Data Entry MS-IFB.pdf and MDH OPASS 20-18679 Bid Form.xlsx bath state that STEPS/PASRR forms processing will be part of this contract, however no examples were provided in the Data Entry Specifications and Samples provided by Maryland, can examples be provided?	10. Examples of STEPS/PASSR forms are not required for the Test file. Specifications and Samples shall be provided to the awarded vendor during the 30-day transition period.

<p>11. Page 35 section 4.5.6 states bids may not be submitted via email and Page 40 Section 4.25.5 states electronic submission of initial Bids is not authorized for this procurement. This conflicts with the key information sheet and 5.6 Delivery. Please clarify email is the preferred method of delivery for the Technical and Price.</p>	<p>11. Email is the preferred method of delivery for the Technical and Price (see Addendum #3).</p>
<p>12. Page 50 Section 5.3 Labeling requires sealed bid and references the Technical and Bid Price Form. Please clarify that labeling and physical copy submittal is only required for the Technical Test File.</p>	<p>12. Labeling and physical copy submittal is only required for the Technical Test File (see Addendum #3).</p>
<p>13. Page 51 section 5.5.5 Complete Required Attachments requests three copies of each with original signature. Please confirm that hard copy is not required and that a scanned copy or electronic signature will suffice.</p>	<p>13. Submit three (3) copies of each with electronic signatures (see Addendum #3).</p>

****Additional Q&A still outstanding****