

# Maryland State Board of Examiners of Psychologists

## Open Board Meeting Minutes - May 11, 2012

The 574<sup>th</sup> Open Meeting of the Maryland State Board of Examiners of Psychologists was called to order at 9:10 a.m. by the Chairperson, Steven Sobelman, Ph.D.

### **Board members present:**

Joann Altiero, Ph.D.  
Jeffrey Barnett, Psy.D., ABPP  
Robert Brown, Ph.D., ABPP  
Laurie Friedman Donze, Ph.D.  
Lydia McCargo-Redd, Consumer Member  
Neal R. Morris, Ed.D., MS, CBSM, ABPP  
Harriet Rakes, Consumer Member  
Myra Waters, Ph.D., Vice-Chairperson

### **Staff Present:**

Lorraine Smith, Executive Director  
Dorothy Kutcherman, Licensing Coordinator  
Linda Bethman, AAG, Board Counsel  
Brett Felter, Staff Attorney

### **Public Present:**

Robert B. Cohen, Ph.D., MPA  
Sharon Bloom, DHMH  
Kristen Neville, DHMH

#### **A. Administrative Session/Open Meeting**

The Board immediately entered into Administrative Session to discuss a disciplinary matter with Board Counsel. The Board came out of Administrative Session at 9:30 a.m. and began its Open Meeting.

#### **B. Minutes**

Minutes of the Open Meeting held on April 13, 2012 were reviewed and approved.

#### **C. Announcements**

*Executive Director* – Ms. Smith announced that of the 14 individuals that took the state law exam on April 27, 2012 one person failed. The list of registrants for the May 18, 2012 exam was distributed and reviewed. **A motion was made, seconded, and unanimously carried to approve the list and to authorize the licensing committee to approve others eligible to take the exam that may register at a later date.**

*Chairman* – Because of the confusion some licensees experienced during renewal, Dr. Sobelman discussed with the Board refunding the \$300.00 reinstatement fee to those that reinstated. The Board agreed to issuing refunds. Processes have been put in place to minimize confusion in the future, including drafting legislation that will allow renewal notices to be sent by email and mail. In addition, licensees will be fined if they fail to notify the Board of a change of address.

Dr. Sobelman informed the Board that the psychology associates committee met in April. The committee used the information gathered from the December retreat to begin the process of drafting language that will allow psych associate to become licensed. The committee will continue to meet and will present a draft of the proposed legislation to the Board.

**D. Committee Reports**

*Disciplinary* – Dr. Barnett reported that the committee met on March 9, 2012. The committee discussed the following: the bench book; timeliness of cases; compliance monitoring; the list of experts; expert report templates and guidelines; liaison report templates and guidelines; letters to complainants; and creating a statute on informal case resolutions. The committee suggested that an announcement be placed in the newsletter to recruit experts, mentors and supervisors. It was recommended that the committee recruit based on areas of need.

*Licensing* - Dr. Brown informed the Board that new test questions are being generated. Dr. Brown presented a draft of the Intended Areas of Practice questionnaire that the committee wants included on the renewal application. The questions will provide the Board with data on the range of practices that exist.

*Operations* – Ms. Smith reported that the committee will be developing a 5-year budget plan as required in the Sunset Review. The committee will present a draft of this plan to the Board in September.

*Public Affairs* – Dr. Donze reported that the Chair of the Educational Affairs Committee, Maryland Psychological Association, asked if the Board would consider having an exhibitor table at their convention in the fall. The committee was informed that the focus of the exhibit should be on public relations. Articles for the newsletter are being gathered.

**E. Nominations**

Nomination slips for the positions of Chair and Vice-Chair were distributed. Elections will be held during the June meeting.

**F. Public Comment**

Dr. Cohen stated that he felt the Board handled the license renewal matter fairly and responsibly.

**G. Administrative Session/Adjournment**

**A motion was made, seconded, and unanimously carried to re-enter administrative session at 11:52 a.m. to discuss disciplinary matters and to consult with Counsel.** Unless recused, those attending the open session remained for the administrative session. The Board came out of Administrative Session at 1:36 p.m. and the meeting was adjourned.

Respectfully submitted,



Steven A. Sobelman, Ph.D.  
Chairperson

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