



# MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

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## MARYLAND BOARD OF ENVIRONMENTAL HEALTH SPECIALISTS

4201 Patterson Avenue, Baltimore, Maryland 21215 – 2299 [www.health.maryland.gov/behs/](http://www.health.maryland.gov/behs/)

Phone Number: 410-764-3512 Fax Number: 410-358-5674

### **GENERAL INFORMATION**

Title 21 of the Health Occupations Article, Annotated Code of Maryland sets the education, experience and examination requirements that a person must satisfy to be licensed as an Environmental Health Specialist in the State of Maryland. The application is used to establish an applicant's qualification with respect to these requirements.

Complete the application and send it to the Board with the non-refundable \$100.00 application processing fee and your official sealed college/university transcript. Applicants who attended more than one college or university should submit transcripts from all institutions. Upon receipt of the application, application fee and official transcript(s) the Board staff will review the applicant's education and experience in accordance with the requirements of Section 21-304 of the Environment Article. An applicant who meets one of the sets of education requirements described in Section 21-304 will be:

- Issued a certificate of eligibility for obtaining employment. The certificate of eligibility expires after one year of issuance. If the applicant wants to extend the certificate of eligibility they would request the extension and pay a \$50.00 certificate of eligibility extension fee to the Board. When the applicant is hired the reverse side of the certificate needs to be completed by their supervisor/sponsor and the certificate of eligibility then gets returned to the Board.
- When the Board receives a completed certificate of eligibility, showing hire, the Board will then issue an in-training certificate to the applicant. The in-training certificate expires three years from the applicant's hire date. The in-training certificate will list three dates on it, the issuance date (which is the date of hire), the expiration date (which is three years out), and the exam eligible date. The exam eligible date is the date that the applicant's in-training period has been met. The applicant must have their supervisor/sponsor complete the reverse side of their in-training certificate and return it to the Board as soon as their exam eligible date arrives. When the Board received the completed in-training certificate the applicant will then be placed on the list of exam candidates to sit for the next scheduled National licensure exam.

The licensing examination is given during the months of April, August and December. Approximately 6 to eight weeks prior to a scheduled exam the eligible candidate will receive an exam application via e-mail and U.S. mail. Only those certified by the Board as eligible for examination will be permitted to apply to take it.

**PLEASE NOTE** that this application is not an application for employment with the State of Maryland, a county or local government or the private sector. Any person interested in being employed as an environmental health specialist must contact the personnel unit of each prospective employer for employment opportunities.

### **THE APPLICATION**

Fill in all fields on the application. Section 4 of the application must have all 7 questions answered with "Yes" or "No". For Each question answered with a yes, please attach a detailed narrative/explanation. **For questions 4 and 5 also pervade a certified true test copy of the police record (arrest & charges), court record and final disposition.**

The minimum education and experience requirements are:

Education- a baccalaureate degree (any major) from an accredited college or university that includes:

1. at least 30 semester credit hours in the physical, biological or environmental sciences;

2. at least one laboratory course in two of the following: chemistry, physics, biology, soil science, or geographic information systems; and
3. a course in mathematics.

Experience- at least 24 months of practice as an environmental health specialist. Experience is obtained after the Certificate of Eligibility (COE) is issued to gain employment and the reverse side of the COE has been completed by the applicant's supervisor and returned to the Board staff to record the hire date; at that point the Board staff will issue the In-Training Certificate – this will begin the 24 month practice.

An applicant can also qualify for examination with these other combinations of education and experience:

- A master's degree in public health that includes the course work described in 1-3 above and 3 months in an internship approved by the Board or 3 months of in-training.

A baccalaureate degree in the chemical, physical, biological or environmental sciences that includes at least 60 semester credit hours of the sciences described in #1 above, and the lab courses and the math course described in #2 and #3 above. The experience requirement for an applicant with this education background is 12 months of experience in practice as an environmental health specialist. Experience is obtained after the Certificate of Eligibility (COE) is issued to gain employment and the reverse side of the COE has been completed by the applicant's supervisor and returned to the Board staff to record the hire date; at that point the Board staff will issue the In-Training Certificate – this will begin the 12 month practice.

General requirements: Each degree used to satisfy the education requirement must have been from an accredited college or university in the United States, or an equivalent institution outside the United States. Applicants who graduated from a foreign educational institution, a college or university located outside the geographical boundaries of the United States, must have their transcripts transcribed by a foreign credential evaluator.

**\*\*\*PLEASE NOTE THE MAILING AND PAYMENT INSTRUCTIONS\*\*\***

Make checks or money orders payable to The Board of Environmental Health Specialists.

Mail applications, payment and all required documentation to:

Board of Environmental Health Specialists

4201 Patterson Avenue

*Baltimore, MD 21215*