

MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS

OPEN SESSION MINUTES

JULY 12, 2017

The meeting was called to order with a quorum at 1:12 p.m. by Victor C. March, President.

BOARD MEMBERS PRESENT

Victor C. March, President

James Govoni , 2nd Vice President

Bob Bradshaw

Dr. Ahmed Elzaree

Mark Bailey

Wayne Cooper

Lynn Shuppel

Kathy Blue

Michelle Kutta

ABSENT BOARD MEMBERS

D. Lynn Newman, 1st Vice President

Dr. Camille Bryant

STAFF

Ruth Ann Arty, Executive Director

Darlene Cline, Licensing Chief

Thomas Anderson, Health Occupations Inspector

Deborah Donahue, Board Counsel

Mr. March began by explaining, that last month we had an election of officers and today we will be installing four new officers to lead the Board. Before the installation, Mr. March stated it has been a pleasure and honor to be the President of the Board and wanted to thank everyone for allowing him that privilege.

As the first order of business, Mr. March inducted the new officers, as well as walking them through their pledge and oath in office. The new officers are President, James Govoni, 1st Vice President, Mark Bailey, 2nd Vice President, Dr. Camille Bryant, and Secretary, Robert Bradshaw. Mr. Govoni's background and bio was written and read by Mark Bailey. The meeting was turned over to and now presided by Mr. Govoni.

Mr. Govoni asked for the approval of June's minutes. The motion was, seconded and approved.

ADMINISTRATIVE REPORT

The Executive Director, Ruth Ann Arty, began by welcoming everyone. Ms. Arty thanked the Maryland State Funeral Directors Association for inviting the Board to the convention and welcoming Ms. Arty in Mr. March's absence. Ms. Arty welcomed and congratulated Mr. Govoni on presidency, also Michelle Kutta, our new Board member. Ms. Arty also acknowledged Darlene Cline's retirement, stating her last day would be July 31, 2017.

There is a final action pending the Secretary's signature on the apprenticeship regulations, there were no comments received.

It is the end of the fiscal year and the complaint and inspection log has been closed out, the stats to go in the record are as follows: 182 complaints, 53 were closed by the Board after investigation with no action (29%), 88 were closed with Letters of Education. (48%), 11 were closed with Letters of Admonishment (6%), 2 were closed with public consent orders (1%), 3 were sent from the complaint log to the Family Security Trust (2%), 23 are to be moved to the 2018 log for closure in the near future. There were 110 inspections with 25% of the establishments failing inspection on the first inspection, which was an improvement from last years fiscal year, and no establishment is more than 30 days pending inspection.

EXECUTIVE COMMITTEE REPORT

No report.

FAMILY SECURITY TRUST FUND ADVISORY COMMITTEE

Lynn Shuppel, Chair reported there is currently \$1,063,174.75 in the fund.

PRE-NEED COMMITTEE REPORT

No report.

ESTABLISHMENT/INSPECTION COMMITTEE REPORT

Mark Bailey, Chair, reported on the following establishments

New Establishment

Mr. Bailey moved for approval of Shomrei Neshama of Greater Washington, P.A. located at 1091 B Rockville Pike, Rockville, MD restricted out of Sagel, Bloomfield, Danzansky & Goldberg in Rockville, MD. The motion was seconded and approved.

Mortuary Transport Service Permit

Mr. Bailey moved for approval of United Transport Services. The motion was seconded and approved.

Mr. Bailey reported as the new inspection forms become accessible and we get the full approval from the Board our Stats will improve even more. Mr. Bailey also thanked Mr. Thomas Anderson, Inspector/Investigator for his diligent work with Mr. Bailey to insure the improvement of the inspections and the timeliness of the return on inspections.

LICENSURE COMMITTEE REPORT

Mr. March, Chair, reported on the following applicants.

Apprentice

Mr. March moved for approval of Barbara Wilson of Eline Funeral Home with Jeffrey Eline as her sponsor. The motion was seconded and approved.

Mortician

Mr. March moved for approval of Chidinma Sheena Anyanwu for her mortician's license. The motion was seconded and approved.

Mr. March moved for approval of Stephanie McNutt for her mortician's license. The motion was seconded and approved.

Mr. March moved for approval of Lashawn Davis for her mortician's license. The motion was seconded and approved.

Mr. March moved for approval of Shelby Clark for her mortician's license. The motion was seconded and approved.

Crematory Operator

Mr. March moved for approval of Dennis Broshourd of McComas Rosehill Crematory. The motion was seconded and approved.

Mr. March moved for approval of Juanita Ray Thomas of Metro Crematory. The motion was seconded and approved.

Mr. March moved for approval of Jordan Pendergrass of Metro Crematory. The motion was seconded and approved.

Mr. March moved for approval of Christian Keane of Metro Crematory. The motion was seconded and approved.

Mr. March moved for approval of Justine Keefer of Scarpelli Funeral Home. The motion was seconded and approved.

Mr. March moved for approval of Charles Sigmeyer of Scarpelli Funeral Home. The motion was seconded and approved.

Mr. March moved for approval of Elizabeth White of Scarpelli Funeral Home. The motion was seconded and approved.

Mr. March moved for approval of Gary Merlott of Scarpelli Funeral Home. The motion was seconded and approved.

Mortuary Transporters

Mr. March moved for approval Dequan Jones of KP & Company LLP for mortuary transporter. The motion was seconded and approved.

Mr. March moved for approval Edward Pugh of KP & Company LLP for mortuary transporter. The motion was seconded and approved.

Mr. March moved for approval Dominck Young of KP & Company LLP for mortuary transporter. The motion was seconded and approved.

Mr. March moved for approval Micheal Brooks of Alvin's Anointed Hands, Inc. for mortuary transporter. The motion was seconded and approved.

CONTINUING EDUCATION UNITS COMMITTEE

In Dr. Bryant's absence, Dr. Elzaree reported on the following CEU's.

Funeral Service Academy – OSHA Compliance Guidance for Funeral Homes – Part 2 – Online/Correspondence Formats – 3 CEU's. The motion was seconded and approved.

Funeral Service Academy – Communicable Disease and Funeral Professionals Online/Correspondence formats – 3 CEU's. The motion was seconded and approved.

NFDA – What Happens to Your Families Following a Funeral – August 17, 2017 – 1 CEU. The motion was seconded and approved.

NFDA – NFDA Certified Preplanning Consultant CPC – September 21, 2017 – 6 CEU's. The motion was seconded and approved.

NFDA – 2017 All Staff Annual FTC Funeral Rule Review – Open Dates - 4 CEU. The motion was seconded and approved.

NFDA – Avoiding Hiring Risk and Pitfalls – August 3, 2017 – 1 CEU The motion was seconded and approved.

NFDA – NFDA Cremation Certification Program - September 8, 2017 – 6 CEU. The motion was seconded and approved.

NFDA – NFDA Annual Convention - October 29 – November 1, 2017 – 3 CEU's. The motion was seconded and approved.

Edward Ranier – OSHA Prep Room for Removal Compliance – October 3-4, 2017 – 3 CEU's. The motion was seconded and approved.

CANA – CANA's 99th Annual Cremation Innovation Convention – August 16-18, 2017 – 11 CEU's. The motion was seconded and approved.

OLD BUSINESS

The Apprentice and Family Security Trust Fund Regulations are updated and resubmitted and are expected to post in the July 9th Maryland Register.

The ID machine has arrived for the transport ID cards. We have asked IT to install the software.

The wall certificates had been suspended for a period of time, however Mr. March has spear headed getting them all in, and with the help of Ms. Arty, we have now have wall certificates. We have prepared some certificates and also have asked pass Board members who were in office at that time to come in and sign. If you would like your wall certificate and have not received one, please check with the Board office.

NEW BUSINESS

There was discussion of the Family Security Trust comments submitted by the Maryland State Funeral Directors Association on Comar 10.99.15 Family Security Trust Fund. Jim Doyle, Attorney for MSFDA discussed the comments, and their wish for possible change, Brian Ditzler of the Consumer Funeral Alliance opposed any changes.

The CEU class for Mortuary Transporter has been rescheduled from July 13, 2017 until July 17, 2017. The next class is scheduled for August 10, 2017.

LEGISLATIVE UPDATE

The NC Dental Board bill is now a law waiting for regulations, there will be a meeting on July 24, 2017 and a member of the Board will attend.

ADJOURNMENT

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by James Govoni, President, and seconded by the Board unanimously voted to close its meeting.