

**Maryland Department of Health**  
**STATE BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

**MAY 20, 2020**  
**TELECONFERENCE BOARD MEETING MINUTES**

The 435<sup>th</sup> Board Meeting was convened at 9:38 a.m. by teleconference on Wednesday, May 20, 2020.

**Members Present**

1. Felicia Anthony, Chair
2. Debra Buckalew
3. Patricia Cash
4. David Cherry
5. Thomas Edmondson, Vice Chair
6. Stevanne Ellis
7. Joyce Fritsch
8. Jennifer Goldsborough
9. Phillip Pawlukovich
10. Roy Savoie
11. Belinda Strayhorn
12. Calvin Vain

**Representatives of the State**

1. Ronda Butler Washington  
Executive Director
2. Andrea Hill  
Licensing Coordinator
3. David Wagner, Esq., Board Counsel  
Assistant Attorney General
4. David Bruce  
Investigator
5. Troy Pumphrey  
Investigator

**Visitors**

1. Kimberly Link, Acting MDH Liaison to  
Health Occupations Boards and  
Commissions

**ORDER OF BUSINESS**

**Approval of the Agenda**

The agenda was accepted as submitted.

**Recognition of Visitors**

Board Chair Anthony acknowledged visitor Kim Link, former Executive Director of the Board of Professional Counselors, who is now serving as the acting MDH Liaison to the Health Occupations Boards and Commissions.

**Approval of Minutes**

The minutes of the 434<sup>th</sup> Board Meeting held on March 11, 2020 were approved as submitted.

### **Chair's Report**

Board Chair Anthony stated that the next Board meeting would be held on Wednesday, June 17, 2020 at 9:30 am via teleconference.

### **Office Report**

Ms. Washington provided the following office report:

#### **For the month of March, 2020**

2 Original licenses were issued  
24 Licenses were renewed  
2 Licenses were reinstated  
1 Endorsement application was processed  
processed  
3 AIT applications were processed

#### **For the month of April, 2020**

1 Original license was issued  
27 Licenses were renewed  
1 License was reinstated  
1 Endorsement application was  
3 AIT applications were processed

#### **As of May 20, 2020 there are:**

536 active LNHA's  
23 inactive LNHA's  
145 non-renewed (lapsed) LNHA's  
21 candidates are currently in active AIT programs

### **Credentials Committee Updates**

During the April 7, 2020 Credentials Committee Conference Call Meeting, the Committee voted to approve the following:

3 new 12-month AIT programs  
1 change of preceptor and location for a 12-month AIT program  
1 completed AIT program ready for licensure  
1 reinstatement

During the May 5, 2020 Credentials Committee Conference Call Meeting, the Committee voted to approve the following:

2 new 12-month AIT programs  
1 completed AIT program ready for licensure  
1 endorsement application

**Governor Hogan's Executive Order of March 16, 2020 Relating to Various Health Care Matters**

This Order provides, among other things, for out-of-state licensees to work in Maryland on temporary licenses. In accordance with the Governor's Order, to date, the Board has issued 6 provisional licenses to out-of-state LNHA's.

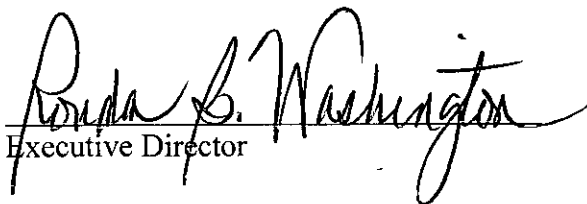
**COVID-19 Updates**

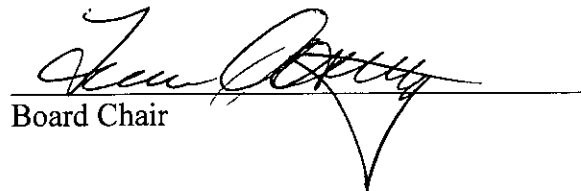
Ms. Washington reported the following:

- a. **Impact on AIT Site Visits** – AIT site monitoring visits have been suspended, and there were several that had to be cancelled in the month of March. Board Chair Anthony asked Ms. Washington if video site visits had been considered as an alternative. Ms. Washington noted that this is something that the Credentials Committee will discuss.
- b. **Governor's Executive Order: Update on out-of-state provisional licenses** – The Board received a list of all provisional licensees, including the 6 that are out-of-state LNHA's.  
**MDH COVID Response Team** – Secretary Neall has set up several response teams. One of our licensees, Eric Shope, is participating on the Bridge Team as an LNHA consultant.

**Meeting Adjournment**

A motion was made to adjourn the meeting. It was seconded and unanimously carried. The meeting was adjourned at 9:51 a.m.

  
Executive Director

  
Board Chair