

**MATTHEW F. RICHARDSON  
335 MCBATH STREET  
STATE COLLEGE, PA 16801**

Date: 4-10-15

Christine L. Podles, NHA, Chair  
Maryland State Board of Examiners of  
Nursing Home administrators  
4201 Patterson Avenue  
Baltimore, Maryland 21215

RE: Surrender of License  
License Number: R1633  
Case Number: 2014-001

Dear Chair Podles and Members of the Board:

Please be advised that I have decided to **SURRENDER** my license to practice as a nursing home administrator in the State of Maryland, License Number R1633, effective immediately. I understand that upon surrender of my license, I may not engage in the practice of nursing home administration in the State of Maryland as it is defined in the Maryland Nursing Home Administrator Licensing Act (the "Act"), Md. Code Ann., Health Occ. - I ("Health Occ.") §§ 9-101 *et seq.*, (2014 Repl. Vol.) and other applicable laws. In other words, as of the effective date of this Letter of Surrender, I understand that the surrender of my license means that I am in the same position as an unlicensed individual in the State of Maryland.

I understand that this Letter of Surrender is a **PUBLIC DOCUMENT** and on the Board's acceptance, becomes a **FINAL ORDER** of the Board.

The Maryland State Board of Examiners of Nursing Home Administrators (the "Board") under Board Case Number 2014-001 charged me with fraudulently or deceptively obtaining or attempting to obtain a license, in violation of Health Occ. § 9-314(b)(1); being convicted of or pleading guilty or nolo contendere to a felony or to a crime involving moral turpitude, in violation of Health Occ. § 9-314(b)(4); willfully making or filing a false report or record in the practice of nursing home administration, in violation of Health Occ. § 9-314(b)(8); and committing an act of unprofessional conduct in the practice as a nursing home administrator, in violation of Health Occ. § 9-316(b)(11).

I have decided to surrender my license to practice nursing home administration in the State of Maryland rather than litigating the aforementioned charges under the Act in order to resolve this matter. I acknowledge that the Board initiated an investigation of

me based on a complaint that I pleaded guilty to the charge of electronic mail harassment in the Circuit Court for Washington County, Maryland. Board investigation found that on or about February 1, 2011, I pleaded guilty to electronic mail harassment in the Circuit Court for Washington County, Maryland, for writing an inappropriate electronic mail to my former supervisor's spouse, and failed to disclose my plea of guilty in my 2012 renewal application with the Board.

I wish to make it clear that I have voluntarily, knowingly and freely chosen to submit this Letter of Surrender to avoid litigation of the aforementioned charges under the Act in order to resolve this matter. I acknowledge that if the case were to proceed to an evidentiary hearing, the Board would be able to prove, by a preponderance of the evidence, that I violated the Act as charged..

I understand that by executing this Letter of Surrender I am waiving any right to contest any investigative findings in a formal evidentiary hearing at which I would have had the right to counsel, to confront witnesses, to give testimony, to call witnesses on my own behalf and all other substantive and procedural protections provided by law, including the right to appeal.

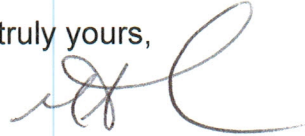
I affirm that within fifteen days of the date the Board accepts this Letter of Surrender, I shall present to the Board my original Maryland Nursing Home Administrator License Number R1633, in all forms.

I understand that the Board will advise the National Practitioners' Data Bank, and any other entities to which they are required to report, of this Letter of Surrender and in any response to inquiry, that I have surrendered my license as if revoked under the Act. I also understand that in the event I apply for license in any form in any other state or jurisdiction, that this Letter of Surrender and documents contained in Board Case Number 2014-001 may be released by the Board and that this Letter of Surrender is considered by the Board to be a disciplinary action.

I also understand that I may not apply for the reinstatement of my license until after 3 years. I understand and agree that when applying for reinstatement, my petition may be accepted or denied by the Board in its sole discretion.

I acknowledge that I may not rescind this Letter of Surrender in part or in its entirety for any reason whatsoever. Finally, I wish to make clear that I have consulted with counsel before signing this Letter of Surrender. I understand both the nature of the Board's actions and this Letter of Surrender fully. I acknowledge that I understand and comprehend the language, meaning and terms and effect of this Letter of Surrender. I voluntarily choose to surrender my Maryland license to practice nursing home administration pursuant to the terms and conditions set out herein. I make this decision voluntarily, knowingly and freely.

Very truly yours,



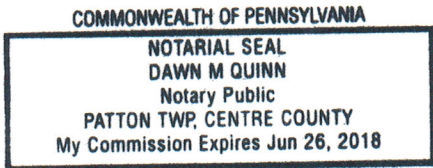
Matthew F. Richardson

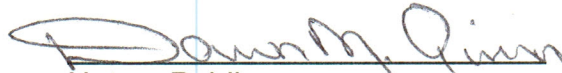
**NOTARY**

STATE OF ~~MARYLAND~~ Pennsylvania  
CITY/COUNTY OF Centre

I HEREBY CERTIFY that on this 10<sup>th</sup> day of April 2015, before me, a Notary Public of the State and City/County aforesaid, personally appear Matthew F. Richardson and declared and affirmed under the penalties of perjury that signing the foregoing Letter of Surrender was his voluntary act and deed.

AS WITNESS my hand and Notarial seal.

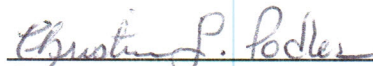


  
Notary Public

My Commission expires: June 26, 2018

**ACCEPTANCE**

On this 13<sup>th</sup> day of May, 2015, I, Christine L. Podles, N.H.A., on behalf of the Maryland State Board of Examiners of Nursing Home Administrators, accept Matthew F. Richardson's **PUBLIC SURRENDER** of his license to practice nursing home administration in the State of Maryland.

  
Christine L. Podles, N.H.A.  
Chair  
Maryland State Board of Examiners of  
Nursing Home Administrators