

Friday, November 17, 2017

The Maryland Board of Occupational Therapy Practice

Chairperson: Wanda Banks, MA, OTR/L

**55 Wade Ave., Bland Bryant Bldg., 4th Floor
Catonsville, MD 21228**

Time: 8:30 a.m.

GENERAL SESSION MINUTES

BOARD MEMBERS PRESENT

Wanda Banks, MA, OTR/L
Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN
Kimberly Goodman, MS, OTR/L
Sarah M. Quirk, COTA/L
E.J. Quinn, CAPT USN (Ret), Consumer Member
Marylin Pierre, Esquire, Consumer Member

BOARD MEMBERS ABSENT

Kim Sands, OTD, OTR/L

BOARD STAFF PRESENT

Donna Seidel, Executive Director
Lauren Murray, Assistant Director

GUESTS

Kim Lang, Boards and Commissions Director
Carla Boyd, Board Counsel

8:30 a.m. Committee Work

9:00 a.m. 1. Ms. Banks called the meeting to order at 9:00 am.
5 min

2. Ms. Banks asked for approval of the General Session Agenda. Ms. Seidel asked to add topics regarding dry needling and telehealth. Ms. Goodman made a motion to approve with corrections. Mr. Martin seconded it. All were in favor.

3. Ms. Banks asked for approval of the General Session Minutes. Ms. Seidel asked to add Sonia Lawson to the guest list. Mr. Martin asked that the date be fixed at the

top. Mr. Martin made a motion to approve with corrections. Ms. Goodman seconded it. All were in favor.

4. Ms. Banks asked for approval of the ratified licensees from last month's Executive Session. Ms. Goodman made a motion to approve the 26 OTs and 23 OTAs for full licensure. Ms. Quirk seconded it. All were in favor.

REPORTS

- 15 min 1. Office of Attorney General (OAG) –Carla Boyd
- a. The Board received an inquiry from a licensee regarding malpractice insurance. The licensee wanted to know whether she needed to obtain malpractice insurance for outpatient services outside of her regular employment. There is nothing in regulations regarding insurance, so the Board has no opinion and should not offer an opinion to the licensee. Ms. Seidel asked if it is required that the Board ask if someone has Worker's Compensation insurance. Ms. Boyd will check the regulations, but it is not necessary to ask for information regarding malpractice insurance.
- 30 min 2. Administrative Reports – FY'17
Staff: Donna Seidel, Lauren Murray
- a. 2017 Continuing Competency Audit
 - a. The audit is still ongoing and any issues will be brought up during the Executive Session.
 - b. Update on Online Applications and Mobile Phone App
 - a. The Board is moving forward with online applications. Ms. Seidel and Ms. Murray are working on a bulletin and Facebook announcement about the changes that will be implanted in the beginning of 2018.
 - b. The Board staff went to the System Automation's User Conference, and the vendors announced they will be implementing a certification program for the Board staff.
 - c. Report on MOTA Annual Conference, 10/11/17.
 - a. Ms. Quirk complimented Ms. Seidel's presentation on the history of the Board.
- 15 min 3. Legislation/Regulations Committee –
Kim Sands, OTD, OTR/L,
Marylin Pierre, Esquire, Consumer Member
Staff: Donna Seidel, Lauren Murray
- a. 2018 Legislative proposal
 - a. The start of the Legislative Session is coming up, and the OT Board is still part of the Departments Clean-Up Bill.
 - b. Kristin Neville is leaving for a new job at AOTA.

- c. MOTA will be conducting a survey regarding dry needling next week. They will allow the Board to see it before it is distributed, but the Board should not weigh in on the survey.
- d. The Board of Physicians has a telehealth policy. Ms. Seidel suggested that the Board examine its telehealth policy and compare it to the OT Board's statement. This will be discussed further at the next meeting.

5 min 4. Continuing Education Committee –
 Kimberly Goodman, MS, OTR, Kim Sands, OTD, OTR/L, Staff: Denise Goetz
 a. Nothing to report.

15 min 5. Executive Committee –
 Wanda Banks, MA, COTA/L, Chairperson
 Daniel Martin, OTR/L, FAAPM, FASSET, CMTPT/CDN, Vice Chairperson
 Kimberly Goodman, MS, OTR/L, Secretary/Treasurer
 Staff: Lauren Murray, Jo-Ann Lane, Donna Seidel

- a. Correspondence & Inquiries for Board review
 - a. Correspondence from 10/24: An Occupational Therapist sent an email with a question regarding documentation for electronic medical files in home health care. Ms. Goodman said that the documentation should be facility-based. As long as they are following the regulations, the process is determined by the facility. Ms. Boyd said that the correspondence response should include reference to the regulations.

10 min 6. Jurisprudence Exam Committee –
 Wanda Banks, MA, OTR/L
 Marylin Pierre, Esquire, Consumer Member
 Staff: Lauren Murray, Donna Seidel

- a. The exam has been updated and is being incorporated into the online licensing.

UNFINISHED BUSINESS

5 min 1. New Board Member Orientation, UMBC Tech Center, 12/4/17

NEW BUSINESS

5 min 1. Board Member committee assignments – Wanda Banks, MA, OTR/L

- a. Ms. Seidel and Ms. Murray will take the training for the Public Information Representative for the Board Staff. Ms. Banks and Mr. Martin will also take the online training for Public Information Representative.
- b. Ms. Quirk will be added to the Legislation/Regulation Committee. She may also join the Continuing Competency after talking to Ms. Sands.
- c. Mr. Quinn will take over the Nominations Committee.

ANNOUNCEMENTS

1. Ms. Lang invited everyone to the New Board Member Orientation, and asked if anyone knows someone who wishes to become a consumer member of any Board to let her office know.
2. There is now public wifi in the building.

ADJOURNMENT at 9:42am

- 1 hour
1. Executive Session
 2. Lunch