

BOARD FOR THE CERTIFICATION OF RESIDENTIAL CHILD CARE PROGRAM PROFESSIONALS

ANNUAL REPORT July 2016 -- June 2017

The State Board for the Certification of Residential Child Care Program Professionals (“State Board”) was established in 2004 and operates under the provisions of Title 20 of the Health Occupations Article of the Annotated Code of Maryland. In 2007, the State Board became general funded.

The State Board is the certification authority for Residential Child Care Program Administrators (“RCCPAs”). In 2008, the State Board’s authority was expanded to include the certification of residential child care workers employed by programs licensed by the Department of Human Resources, the Department of Juvenile Services, and the Department of Health and Mental Hygiene’s Mental Hygiene Administration, as Residential Child and Youth Care Practitioners (“RCYCPS”).

The State Board consists of 12 members, of which six are representatives appointed by the secretaries of various State agencies involved in the licensing and monitoring of residential child care programs. These agencies include the Department of Health and Mental Hygiene’s Mental Hygiene Administration and Developmental Disabilities Administration, the Department Human Resources, the Department of Juvenile Services, the Maryland State Department of Education, and the Governor’s Office for Children. The remaining six members are appointed by the Governor with the advice of the Secretary of Health and Mental Hygiene. Of these six members, three are RCCPAs, one is a RCYCPS and two are consumers.

BOARD MEMBERS:

Albert Zachik, MD, Chair	DHMH - Mental Hygiene Administration
Mark Jews, Vice Chair	RCYCPS
Jennifer Younker, Secretary	RCCPA
Sony White-Norman	Department of Juvenile Services
Nicole Smith	RCCPA
William Frank	Maryland Department of Disabilities
Brady Daniels	Consumer
Darlene Ham	Department of Human Resources
Dorenzer Thomas	RCCPA
Sheila Philip	Maryland State Department of Education
Ada Pearl Thomas	Consumer
Janet Furman	DHMH – Developmental Disabilities Administration

STAFF:

James T. Merrow, Executive Director
Gwendolyn A. Joyner, Administrative Officer/Deputy Director
Ena Mendez, Contractual Employee
Vacant, AAG, Board Counsel

The Board’s staff is responsible for the day-to-day activities of the Board and the coordination of administrative activities with other government agencies. In addition to the above staff, the Board shares its financial, information technology and investigative staff with the other Health Occupation Boards under the Department of Health and Mental Hygiene.

BOARD MEETINGS:

The Board conducts public meetings on the second Friday of the month throughout the year. The dates, times, and place of meetings are published on the Board’s website. The State Board does not meet in August or November.

MISSION:

The mission of the State Board is to protect children living in Maryland’s residential child programs and to promote quality of care in the field of residential child care through:

- (1) Certifying and regulating RCCPAs and RCYCPs;
- (2) Receiving and resolving complaints from the public, licensing authorities, courts, employers, insurance companies, other certificate holders regarding RCCPAs or RCYCPs who may have violated the practice act and its regulations; and
- (3) Setting the standards for residential child care program administrators and youth care practitioners that reflect new and emergent developments through regulations and legislation.

REVENUE REPORT: - General Fund

Revenue from all categories:

Total Revenue	<u>\$25,050.00</u>
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EXPENDITURE REPORT:

Personnel	\$192,304.00
Operating	29,157.00
Shared	22,449.00
Total Expenditures	<u>\$243,910.00</u>

NUMBER OF LICENSES:

June 30, 2017:

Program Administrators	102
Acting Capacity	1
Child and Youth Practitioners	1,177

LEGISLATION:

During the 2017 General Assembly legislation the following legislation was enacted that impacted the Board:

HB 628/SB 517 Secretaries of Principal Departments – Supervision and Review of Decisions and Actions by Units Within the Departments. This legislation provides that the Office of Administrative Hearings will review certain decisions of the Health Occupation Boards with regard to restraint of trade consequences.

HB 880/SB 450 Opening Meetings Act – Annual Reporting Requirement, Web Site Posting, and Training. The legislation require that a public body designate a member to take a training course on the Open Meetings Act.

SB 503 Health Occupations Boards – Racial and Ethnic Disparities. Requires the Health Occupations Boards to make certain efforts to educate their licensee regarding racial and ethical disparities.

REGULATIONS:

During the reporting period July 1, 2016 through June 30, 2017 the Board promulgated regulations to:

- (1) Implement the changes to the statute as required by Ch. 331, Acts of 2015 (S.B. 201), State Board for the Certification of Residential Child Care Professionals – Revisions.
- (2) Require Applicants for certification as a program administrator to submit to the Board independent written verification from an employer describing the nature and direction of the applicant’s experience in the human services field instead of three professional references attesting to the applicant’s experience and competence as a program administer.
- (3) Repeal the requirement, for lack of statutory authority, that an applicant for certification shall demonstrate proof of proficiency in English.
- (4) Repeal the requirement that the Board (1) shall review all completed applications to the extent practicable within 120 days on receipt of the completed application (2) may delegate the initial review to a committee of the Board, and (3) at its next regular meeting may approve or deny an application reviewed by the Board in order to clarify the application review process.

- (5) Repeal requirements regarding program administrators who serve as administrator of two residential child care programs.
- (6) Require the Board to send a renewal notice to a certificate holder at least 1 month before the certificate the certificate expires either by postal mail or by electronic means.