

Residential Child Care Professionals

Volume 3, Issue 2

Fall 2010 Newsletter

State Board for the Certification of Residential Child Care Program Administrators

Message from the Chairman Dr. Albert Zachik

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I am pleased with the accomplishments made by the State Board during Fiscal Year 2011. These accomplishments include:

- Developing a certification program for RCYCYPs;
- Promulgating regulations to implement the certification program for RCYCYPs; and
- Refining our continuing education approval and audit processes.

There is still room for improvement. Staff over the next fiscal year will identify ways to improve the services provided by the State Board.

In addition, State Board will begin to develop uniform sanctioning guidelines and other measures to improve our complaint and investigation processes.

As the State Board's first renewal cycle comes to a close, there are many lessons learned. Over the next several months, staff will embark on and a review process to identify ways to also improve this process.

The State Board's goal for FY 2012—growth and improvement. While the number of certified individuals is anticipated to grow, due to the implementation of the RCYCYP certification

program, the State Board needs to ensure that administrative processes are in place to adequately handle the influx of anticipated applications.

The State Board thanks you for your patience during our period of growth.

Special points of interest:

- * Earn Free CEUs for attending State Board meetings
- * RCYCYP certification date extended 2 years

Mission & Vision

State Board's Mission...The mission of the State Board is to protect children living in Maryland's residential child care programs through certifying and regulating residential child care professionals; receiving and resolving complaints; and setting standards for the practice of residential child care.

State Board's Vision...The State of Maryland will provide qualified residential child care professionals to further the well-being of children living in Maryland's residential child care programs.



Acting Capacity — State Board Approval is Required

Are you aware that State Board approval is required for **ALL ACTING CAPACITY APPOINTMENTS?**

Health-Occupations Article, Title 10, §20-301 and COMAR 10.57.02.02 provide that in the event a certified residential child care program administrator (CRCCPA) is not available, the residential child care program's Board of Directors may appoint a non-certified individual to serve in the capacity of acting program administrator for a period not exceeding 180 days provided the individual meets the minimum qualifications as outlined in COMAR 10.75.02 for a program administrator and is approved by the State Board.

In order to obtain approval from the State Board for an acting capacity appointment, the residential child care program must submit to the State Board:

- (1) An application (the form is available on the State Board's web site);
- (2) The application fee of \$75;
- (3) Written justification clarifying the reasons why acting capacity is necessary; and,
- (4) A copy of the individual who is appointed resume or CV, college diploma noting highest degree earned, and criminal history record check.

All applications must be submitted by a member of the residential child care programs Board of Directors and be signed by the program President.

Individuals who are approved by the State Board for acting capacity will be issued an approval number that is valid for 180-days.

The Board now provides online verification of acting capacity approvals. Verification is available on the State Board's website by clicking on "Online Verifications".

If you have any questions regarding acting capacity approvals, please contact the State Board's office.

State Board's website:
www.dhmh.state.md.us/crccp/

Continuing Education

Continuing education is meant to foster improvement, advancement and extension of the CRCCPAs professional skill and knowledge relating to residential child care programs. **It is, therefore, intended to be training obtained above the minimum annual training requirements in COMAR 14.31.06 F.**

CRCCPAs must complete 40 continuing education units (CEUs) per renewal cycle.

Continuing education may include academic course work, workshops, seminars, etc. The State Board will accept a MAXIMUM of 5 CEUs per renewal cycle in the content area of behavioral management. Continuing education MAY NOT include CPR or First Aid.

Effective September 1, 2010, the Board WILL NOT process renewal applications of CRCCPAs who have not obtained the required 40 CEUs for renewal.

Please visit the State Board's website for more information regarding continuing education and approved providers of continuing education.

Limits on Behavioral Management CEUs

The Board will accept a MAXIMUM of 5 CEUs per renewal cycle in the content area of behavioral management. The types of training programs included in the behavioral management content area are the State-approved behavioral intervention trainings listed on the Governor's Office for Children's web site, and include:

- Behavioral Principles and Strategies
- Therapeutic Crisis Intervention
- MANDT
- Managing Aggressive Behavior
- TACT2
- Safe Crisis Management

Renewal Process

At least 3-months prior to the expiration of your certification, the State Board will send you a renewal notice by first class mail to your address of record. The renewal notice will state the date your certification expires, the date by which your renewal application must be received by the State Board for a renewal certificate to be issued, and the amount of your renewal fee.

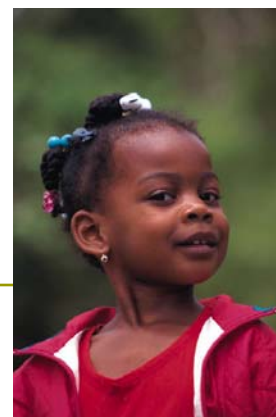
In order to qualify for renewal, CRCCPAs must:

- (1) Complete the renewal application;
- (2) Your renewal letter will be marked if you need to: (a) submit

to a state and national criminal history record check via LiveScan, or (b) provide a passport size photo;

- (3) Complete a Release to Process Renewal Application;
- (4) Certify a minimum of 40 CEUs within the 2-year period prior to your renewal date indicated on the Affidavit of Attendance at State Board Approved Continuing Education Programs; and
- (5) Provide copies of certificates of completion for all continuing education programs noted on the Affidavit

The renewal fee is \$200. Failure to renew your certificate within 1-month of your expiration date will result in a \$100 late fee. Failure to renew within 3-months of your expiration will result in a \$200 reinstatement fee, \$100 late fee, and \$200 renewal fee. Failure to provide all required documents will result in a \$5 reprocessing fee.



FREE CEUs!

CRCCPAs can earn FREE CEUs by attending State Board meetings (a MAXIMUM of 2 CEUs per renewal cycle). The State Board meets the second Friday of every month at 9:30 AM in the Board's office located in the Metro Executive Building at 4201 Patterson Avenue in Baltimore, Maryland. Visit the State Board's web site for more information regarding our monthly meetings.

Non-Renewed CRCCPAs

A00046	Ambrose, Debra	A00098	Inyinbor, Fidelis
A00089	Anthony, Angelina	A00074	Lee, Oya Oner
A00072	Ben, Barbara	A00094	London, Tonya
A00015	Bonk, Jane	A00019	Matricardi, Edward
A00009	Burney, Jr., Lester	A00029	Mittelman, Mark
A00082	Butler, Yvonne	A00033	Morgan-Jones, Joan
A00100	Cimen, Dide	A00095	Morrill, Kimberly
A00101	Curry, Kutia	A00007	Reed, Wayne
A00086	Dougherty, Colleen	A00023	Richards, Louise
A00093	Drumheller, Kevin	A00071	Roth, Charles
A00066	Feh, Daniel	A00024	Slocomb, John
A00003	Geddes, Robert	A00104	Stearman, Miriam
A00102	Gillespie, Shannon	A00051	Stiffler, Troy
A00038	Gordon, Rochetta	A00099	Warren, Lititia
A00027	Greenwald, Lauren	A00064	Williams, Elaine
A00103	Holder, Cheryl	A00004	Wolz, Gary
A00040	Ibraheem, Sharadeen	A00034	Woodward-Brown, Diane

Check the State Board's web site at www.dhmv.state.md.us/crccp/ for the latest updates.

State Board for the Certification
of Residential Child Care
Program Professionals

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Ensuring that Maryland's children in residential child
care programs are provided the best possible care.

We're on the Web!

www.dhmh.state.md.us/crccp



Update—RCYCP Certification

Chapter 583 of the 2010 Acts of the General Assembly extending by 2-years the date by which RCYCP are to be certified by the Board. RCYCP will now be required to be certified by October 1, 2015.

The Board will provide further details when the certification program for RCYCPs is implemented.

Congratulations

The State Board welcomes the following individuals who have been certified since our last newsletter:

- Steve Branson
- Clement Che
- Gerard Fox
- Yvette Lucas
- Sitapha Ndure



From the Director's Desk

I am pleased to announce the appointment of Carol Johnson as the Deputy Director for the State Board. Ms. Johnson has over 18 years health occupation board experience having served as the director for the Board of Chiropractic Examiners and as a compliance analyst in the Peer Review and Licensure Units at the Board of Physicians. Her experience and perspective will be an asset to the Board as the RCYCP certification program is implemented.

Special Notice

The quarterly newsletters published by the Maryland State Board for the Certification of Residential Child Care Program Professionals are considered an official method of notification to residential care professionals. **These Newsletters may be used in administrative hearings as proof of notification.** Please read them carefully and keep them for

If you have an upcoming event or story idea, send an email to mayerk@dhmh.state.md.us

Maryland Department of Health and Mental Hygiene

Martin O'Malley, Governor— Anthony Brown, Lt. Governor—John Colmers, Secretary