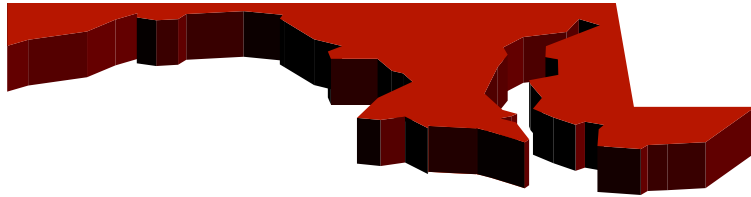


STATE OF MARYLAND



BOARD OF DIETETIC PRACTICE AMENDED OPEN SESSION AGENDA SEPTEMBER 16, 2021 - 10:00 A.M. GOOGLE MEET TELECONFERENCE

Call to order – Chimene Castor, Ed.D., RDN, LDN, Board Chair

Welcome New Consumer Member, Mahssan Afkhami

ADJUSTMENTS AND ADDITIONS TO THE AGENDA

OLD BUSINESS

NEW BUSINESS

ITEM 1 Approval of Minutes –July 15, 2021 (See attached - Item 1)

ITEM 2 Committee Reports

A. Budget – Dr. Castor, Ms. Duru, Ms. Davis, Ms Paren

Budget Overview (See attached – Item 2A)

B. Credentials – Dr. Castor, Ms. Nyce

Patricia Haney, LDN

Introduction to Instructional Design, 6 CEU (See attached Item 2B)

C. Regulations/Legislation – Dr. Castor, Ms. Davis, Ms. Snow

Draft Telehealth Regulations (See attached – Item 2C)

D. Standards of Practice – Dr. Castor, Ms. Davis, Ms. Paren

E. Media and Public Awareness – Dr. Castor, Ms. Duru

F. Dietetic Rehabilitation Committee – Dr. Castor, Dr. Rubinstein

ITEM 3 Nominations and Election of Board Officers and Election, if uncontested slate
-Chair
-Vice-Chair
-Secretary/Treasurer

Convene to Closed Session

**BOARD OF DIETETIC PRACTICE
OPEN SESSION MINUTES
JULY 15, 2021
VIA TELECONFERENCE**

Present

Chimene Castor, LDN- Board Chair
Rebecca Snow, LDN-Board Vice-Chair
Laura C. Davis, LDN-Board Secretary/Treasurer
Erin Braunscheidel Duru, LDN-Board Member
Kaitlin Costello, LDN – Board Member
Linda Paren, LDN – Board Member
Malcolm Rubinstein, Ph.D – Board Member

Staff

Marie Savage – Administrator
Lenelle Cooper – Adm. Officer
Stacey Darin, AAG
David Wagner, AAG
Lillian Reese, Board Leg& Reg
Troy Pumphrey, Board Investigator

Absent

Linnet Nyce, LDN – Board Member

Visitors

Kimberly Link, MDH Liaison
Dan Shattuk, MAND Lobbyist
Glenda Lindsey, LDN

Call To Order

Dr. Chimene Castor, LDN, Board Chair, called the teleconference meeting to Order at 10:02 a.m. on July 15, 2021. Welcome New Nutritionist Member, Kaitlin Costello. Okechuku “Okey” Enyia, Consumer Member, resigned from the Board effective July 12, 2021. David Wagner, AAG, will assist as Board Counsel while Stacey Darin, Board Counsel, is on maternity leave.

New Business

ITEM 1

Approval of Minutes

The minutes for the May 20, 2021 meeting were approved as written.

ITEM 2

Committee Reports

Budget – Ms. Savage will present a budget overview at the September Board Meeting.

Credentialing –

No Report.

**Open Session
September 16, 2021**

Regulations/Legislation –

Miss Reese, Board Legislative and Regulatory Liaison, provided an update on telehealth regulations. Last year, the Board discussed whether to promulgate Tele-Dietetic regulations. The Board decided to reevaluate Tele-Dietetic regulations until after the legislative session. Other health occupation boards have draft regulations awaiting signature by the Governor. The definition of telehealth is different in the Health Occupations Article than the Health General Article. Currently, the Health Occupations Article does not include “audio only” in the definition of telehealth. There is discussion regarding “audio only” inclusion in telehealth regulations for other health occupations. The Board will monitor the other Board’s draft regulation and will discuss promulgation of Tele-Dietetic regulations in the future. The Board will include the Maryland Academy of Nutritionists and Dietitians as an interested party if the Board decides to promulgate regulations.

Standards of Practice –

No Report.

Media and Public Awareness –

The Board will issue a newsletter in late August. The newsletter will include the following articles: 2021 Online License Renewals, No late renewals, Inactive Status, List of New Licensees, and Implicit Bias Training.

Dietetic Rehabilitation Committee -

No Report.

ITEM 3

Approved for Licensure

Susan Smith, RD	329255	Linnette Johnson, CNS	18170
Mackenzie Schiltz , RD	86055578	Jennifer Bauer, CNS	18118
Liana Waybright, RD	86000206	Beverly Lukoskie, RD	86175605
Zachary Fair, RD	1057100	April Callahan, RD	943202
Andrea Grondwalski, RD	806335	Desa Crews, RD	86088359
Megan McClelland, RD	86167753	Daniel Kim, RD	86143450
Isaac Lin, RD	86243069	Danielle Snyder, RD	86167799
Julia Buckley, RD	86034640	Stacey Raza, CNS	17962
Heather Engelman, RD	897840	Amber Burkey-Samdin, RD	86156102
Jacqueline Weiss, RD	86091048	Elizabeth Quinn, CNS	18212
Ellen Hoover, RD	810779	Danielle Ziegelstein, RD	86289579
Caroline Hodge, RD	86089289	Nicole Behrooz, RD	86152727
Eliana Sanabria, CNS	18081	Sarah Szmaciasz, RD	86176712
Camilla Lee, RD	1080915	Jessica Eckert, RD	928980
Emily Frymark, RD	86144430	Brooke Van Meter, RD	86265081
Laura Leon, RD	86079207	Keli Beres, CNS	18007
Shelby Wright, RD	86167581	Darlyn Alpert, RD	86151172

**Open Session
September 16, 2021**

Cindy Schwalb, CNS	17842	Amanda Vega, RD	86072937
Katherine Evering, RD	86112221	Marlene Aiuppa, RD	628609
Dustin Hoenig, RD	86171815	Stephanie Lanham, CNS	18040
Nirvana Abou-Gabal, CNS	18105	Kristen Browne, CNS	17880
Judith Anglin, RD	927418	Alexandria Smith, RD	998918
Anna Bisogno Papa, RD	86111242	Regina Gill, RD	1051172
Kanwal Mansur, CNS	18193	Erin Green, CNS	18159
Emma Goll, RD	86211695	Tara Rothe, CNS	18305
Christina Vimini, RD	1073079	Sheila Golabi, RD	86264648
Cecelia Kampsen, RD	86093242	Chelsie Moore, CNS	18268
Taylor Love, RD	86152532	Kathryn Johnson, RD	940007
Jennifer Paul, RD	86131821	Megan Ramaika, RD	86048585
Urmi Kotadia, CNS	17627	Dakota Coleman, RD	86130479
Miriam Dyson, RD	86074327	Kelly Magoffin, RD	86051178
Lauren Burkett, RD	86119093	Hillary Sims, RD	86008788
Megan Rufael, CNS	18221	Shaun Riebl, RD	990751
Sarah Farid-Chaudhry, CNS	18148	Jillian Palmer, RD	1030935
Grace Sinopoli, RD	86070470	Kelly Drummond, RD	86032191
Eleanor Duellely, CNS	18142	Kelli Yates, RD	86115968
Keren Rams, RD	86177087	Timothy FitzPatrick, RD	86083990
Anthony Acevedo, CNS	18106	Brittany Wheatley, RD	86015668
Jillian Morgan, RD	1086344	Lauren Newman, RD	86082903

The next Board meeting is scheduled on Thursday, September 16, 2021, at 10:00 a.m. It will be a virtual meeting until further notice.

Adjournment

The open meeting adjourned at 10:22 a.m.

Pursuant to Md. Code Ann., Gen. Prov., §3-305(b)(13) the Board Members present unanimously voted to close its meeting for the purpose of complying with Md. Code Ann, Health Occ. §1-401, which prevents public disclosures of the Board's proceedings, records, and files. The Board considered applications for licensure which contained confidential information regarding criminal history.

Chimene Castor, LDN – Board Chair

Laura C. Davis, LDN - Board Secretary

Marie Savage - Administrator

Project R403 - STATE BOARD OF DIETETIC PRACTICE

Object Code	Description	Revenue	Object Code	Description	Expenditures	Fund Balance
5994	BD DIET - APPLICATION FEES	24,975.00	0111	SALARIES	110,729.07	
5995	BD DIET - INACTIVE LICENSE	2,325.00	0121	FICA	8,002.93	
5996	BD DIET - REACTIVATION LICENSE	900.00	0131	RETIREMENT	23,821.03	
5997	BD DIET - LICENSE	75,150.00	0141	HEALTH INSURANCE	31,299.20	
6000	BD DIET - LICENSE RENEWAL	207,688.00	0142	RETIREE'S HLTH INSUR	16,239.92	
7878	OTHER SALES - ROSTER AND LABELS	75.00	0151	TURNOVER	0.00	
8115	MISC - OTHER NON-RECUR RECEIPTS	0.00	0161	UNEMPLOYMENT INSURAN	-10.86	
9820	HTH CARE ACCES - BD OF DIETETIC P	0.00	0181	ADDITIONAL ASSISTANCE	0.00	
9827	DHMH REINSTATEMENT FEES	2,400.00	0182	ADJUSTMENTS	1,600.00	
9831	DHMH VERIFICATION FEES	5,650.00	0198	PAYROLL REIMBURSEMEN	25,399.21	
			0212	PER DIEMS	2,925.00	
9711	FUND BALANCE <i>(carry over)</i>	172,333.56	0215	COURT REPORTERSS	0.00	
			0298	INVESTIGATIONS	303.00	
			0301	POSTAGE	970.39	
			0304	CELL PHONES	0.00	
			0305	TELEPHONE & TOLLS	819.09	
			0309	CPB POSTAGE CHARGES	0.00	
			0405	IN-STATE TRAVEL	0.00	
			0410	OUT-OF-STATE CONFEREN	0.00	
			0415	TRAINING PROGRAMS	0.00	
			0804	DHMH AG COSTS	3,148.00	
			0805	BANK ACCOUNT CHARGES	6,929.44	
			0811	BLDG REP	0.00	
			0814	CONTRACTUAL LABOR	0.00	
			0849	FREIGHT	22.56	
			0854	HOUSEKEEPING SERVICES	0.00	
			0856	INDIRECT COST RECOV	6,200.21	
			0873	PRINTING	0.00	
			0875	RETIREMENT ADMINISTRA	189.00	
			0876	DOIT SERVICES ALLOCATI	250.33	
			0884	ENTERPRISE BUDGET SYS	665.22	
			0894	STATEWIDE PERSONNEL S	510.00	
			0899	SPECIAL PROJECTS	3,864.06	
			0901	AWARDS	0.00	
			0965	OFFICE SUPPLIES	1,609.77	
			1060	PERSONAL COMPUTERS	0.00	
			1180	PERSONAL COMPUTERS	1,079.98	
			1334	RENT	10,220.00	
			1336	SUBSCRIPTIONS	0.00	
Project R403	TOTAL	491,496.56	TOTAL	TOTAL	256,786.55	234,710.01

Shared Staff Salaries

MDH

Shared Staff Costs

ITEM 2B

STATE OF MARYLAND
Board of Dietetic Practice
4201 Patterson Ave
Baltimore, MD 21215

(410) 764-4733

Fax (410) 358-1610

E-Mail marie.savage@maryland.gov

Application for Continuing Education Course Approval

Please Print or Type and Return to the Above Address.

Licensee Name: Patricia M. Haney License No. D00847

Address: 168 Prado Lane City Clarksburg MD Zip 20871

Phone No: (Home) 410-949-4255 (Work) 301-575-7260

Name of Sponsoring Organization: Association for Talent Development

Title of Course: Introduction to Instructional Design

Number of CEU hours requested: 6.0 Course Date(s) 5/9/2020

Name and Address of person(s) to be contacted for course registration information:

Customer Care -ATD 1-800-628-2783 www.td.org
1640 King St., Alexandria, Va 22314

Attendance verified by: Certificate, Letter, Other - see attached #1

Course Location: Online

Course objectives are: - see attached #2, #3 From Participant Guide
- see attached #3, #4 From Participant Guide

If possible please attach a brochure, curriculum, announcement and outline of the course.

Method(s) that participant achievement of the objectives is assessed:

① Discussion during online class ② Group work during online class ③ Self-assessment tasks during online classes ④ Verbal quizzes during online class

Name of course instructor(s): Nitki O'Keefe & Carrie Addington

Textbooks and/or equipment required: Introduction to Instructional Design Participant Guide

If the course or seminar is approved by an association or another state's board please name:

Association for Talent Development towards achievement of the CPTD (Certified Professional in Talent Development) credential.

Patricia M. Haney
Signature

9/12/21
Date



Certificate of Completion

Presented to
Patricia Haney

who has successfully completed the ATD

Introduction to Instructional Design Certificate

6

on this date May 9, 2020

0.6

CEUs

Tony Bingham

Tony Bingham
President & CEO, ATD

This program may be eligible for up to 6.0 recertification points from the
ATD Certification Institute (ATD CI) for the APTD or CPTD credential.
HCRI Program Code: 506081
SHRM Activity ID: 21-H6E7P
SHRM PDC: 6.0



Learning Objectives and Agenda Overview

□ Objectives

As a result of participating in this program, participants should have the knowledge and skills to:

- Describe and apply the ADDIE Model (Analysis, Design, Development, Implementation, and Evaluation).
- Identify the steps and methods to conduct a basic needs analysis for training.
- Discuss evaluation strategies to assess the impact of training.
- Develop training that supports learning, retaining, and retrieving content.
- Write learning objectives to reflect specific job requirements.
- Select appropriate learning methods based on the identified learning objectives.
- Recognize the required elements for a training outline.
- Develop course materials that demonstrate effective use of text and graphics.
- Develop task and knowledge content.
- Explain the requirements to ensure quality through the ADDIE process.

Table of Contents

Introduction

Learning Objectives and Agenda Overview..... i-3

The ADDIE Model i-7

Module 1: Setting the Stage for Design

Module Introduction..... 1-3

Training Needs Assessment Overview..... 1-4

Data Collection Techniques 1-7

Evaluation 1-9

Level 1: Participant-Reaction Evaluation 1-10

Level 2: Learning Evaluation 1-12

Level 3: Job-Transfer Evaluation 1-14

Level 4: Organizational-Impact Evaluation 1-16

Module 2: Course Design

Module Introduction..... 2-3

Writing Learning Objectives..... 2-4

How Adults Learn 2-10

Instructional Methods and Learning Processes 2-12

Selecting Instructional Methods 2-16

Choosing Delivery Media 2-18

Blended Training Alternatives..... 2-19

The “ROPES” Model for Learning Events 2-20

Course and Lesson Outlines 2-23

Module 3: Course Development

Module Introduction..... 3-3

Participant Guides..... 3-4

Facilitator Guides 3-6

Slides and Wall Charts..... 3-8

Production Issues for Guides 3-10

Table of Contents

Guidelines for Visuals..... 3-11

Practice Exercises for Tasks..... 3-13

Feedback for Task Practice 3-15

Knowledge Topics vs. Tasks 3-17

Components for Presenting Knowledge Topics 3-19

Creating Practice Exercises for Knowledge Topics..... 3-20

Implementation Planning 3-22

Pilot Testing and Revisions..... 3-23

Facilitator Support 3-25

Course Delivery and Follow-Up..... 3-26

Overall Evaluation 3-27

Appendix

Ensuring Quality throughout the Training Design Process A-3

Glossary of Terms..... A-13

References A-17

Tools and Templates T-3

Title 10
MARYLAND DEPARTMENT OF HEALTH
Subtitle 56 BOARD OF DIETETIC PRACTICE

10.56.10 Telehealth

Authority: Health Occupations Article, §§1-1001—1-1006, Annotated Code of Maryland

.01 Scope.

This chapter governs the practice of dietetics using telehealth as an adjunct to, or replacement for, in-person patient visits.

.02 Definitions.

A. In this chapter, the following terms have the meanings indicated.

B. Terms Defined.

- (1) “Asynchronous” means not occurring in real time.*
- (2) “Board” means the Maryland Board of Dietetic Practice.*
- (3) “In-person” means within the physical presence of the patient.*
- (4) “Synchronous” means occurring in real time.*
- (5) Telehealth.*

(a) “Telehealth” means a mode of delivering dietetic services through the use of telecommunications technologies by a telehealth practitioner to a patient at a different physical location than the telehealth practitioner.

(b) “Telehealth” includes synchronous and asynchronous interactions.

(c) “Telehealth” does not include the provision of dietetic services solely through:

- (i) Email messages; or*
- (ii) Facsimile transmissions.*

(6) “Telehealth practitioner” means a Maryland licensed dietician performing telehealth services within their respective scope of practice.

.03 Licensure.

A. Subject to the provisions of Health Occupations Article, §5-301, Annotated Code of Maryland, a telehealth practitioner shall be licensed in Maryland when providing telehealth services to a patient located in the State.

B. Telehealth practitioners licensed in this State are subject to the jurisdiction of the State and shall abide by the telehealth requirements of this chapter if either the practitioner or patient is physically located in this State.

.04 Standards of Practice for Telehealth.

A. Before providing telehealth services, a telehealth practitioner shall develop and follow a procedure to:

(1) Verify the identification of the patient receiving telehealth services within a reasonable degree of certainty through use of:

- (a) Government issued photograph identification;*
- (b) Insurance, Medicaid, or Medicare card; or*
- (c) Documentation of the patient’s:*
 - (i) Date of birth; and*
 - (ii) Home address;*

(2) For an initial patient encounter, disclose the telehealth practitioner’s:

- (a) Name;*
- (b) Maryland license number and type; and*

(c) Contact information;

(3) Obtain oral or written consent from a patient or patient's parent or guardian if State law requires the consent of a parent or guardian including informing patients of the risks, benefits, and side effects of the recommended treatment plan;

(4) Securely collect and transmit a patient's medical health information, clinical data, clinical images, laboratory results, and self-reported medical health and clinical history, as necessary, and prevent access to data by unauthorized persons through encryption or other means;

(5) Notify patients in the event of a data breach;

(6) Ensure that the telehealth practitioner provides a secure and private telehealth connection that complies with federal and state privacy laws; and

(7) Establish safety protocols to be used in the case of an emergency, including contact information for emergency services at the patient's location.

B. Except when providing asynchronous telehealth services, a telehealth practitioner shall:

(1) Obtain or confirm an alternative method of contacting the patient in case of a technological failure;

(2) Confirm whether the patient is in Maryland and identify the specific practice setting in which the patient is located; and

(3) Identify all individuals present at each location and confirm they are allowed to hear the patient's health information.

C. A telehealth practitioner shall be held to the same standards of practice and documentation as those applicable for in-person dietetic practice appointments.

.05 Patient Evaluation.

A. A dietitian who practices telehealth shall:

(1) Perform a synchronous or asynchronous clinical patient evaluation that is appropriate for the patient and the condition with which the patient presents before providing a treatment plan through telehealth; and

(2) If clinically appropriate for the patient, provide or refer a patient to:

(a) In-person treatment; or

(b) Another type of telehealth service.

B. A telehealth practitioner may not treat a patient based solely on an online questionnaire.

.06 Telehealth Practitioner Discipline.

A. The Board shall use the same standards of evaluating and investigating a complaint about and in disciplining a telehealth practitioner who practices telehealth as it would use for a licensee who does not use telehealth technology in the licensee's practice.

B. The failure of a telehealth practitioner to comply with this chapter shall constitute unprofessional conduct and may be subject to disciplinary action by the Board.

DENNIS R. SCHRADER

Secretary of Health