

MARYLAND DEPARTMENT OF HEALTH  
LOCAL HEALTH DEPARTMENT  
YEAR-END CLOSING CERTIFICATION

FOR THE FISCAL YEAR ENDING JUNE 30, 20\_\_\_\_

1. All budgetary accounts receivable and accrued revenue transactions have been recorded in accordance with the MDH policy on accounts receivable and accrued revenues.
2. All accounts receivable and accrued revenue transactions not recorded in accordance with the MDH policy on accounts receivable and accrued revenues have been identified for GAAP reporting purposes.
3. All budgetary accounts payable, accrued expenditure and encumbrance transactions have been recorded in accordance with the MDH policy on accounts payable, accrued expenditures and encumbrances
4. All accounts payable, accrued expenditure and encumbrance transactions not recorded in accordance with the MDH policy on accounts payable, accrued expenditures and encumbrances have been identified for GAAP reporting purposes.
5. Unused award balances remaining at the end of the fiscal year are available to be reverted.
6. The information requested and supplied for conversion of State records from a statutory to a GAAP basis is complete and accurate.

\_\_\_\_\_  
Signature, Chief Financial Officer

\_\_\_\_\_  
Printed Name, Chief Financial Officer

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Local Health Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone #