

**BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS**  
**BOARD MEETING**  
*August 13, 2015*

---

---

**GENERAL SESSION**

1. Review approval of Agenda
  2. Review approval of Board Minutes of last meeting (*July 9, 2015*)
  3. Review of Administrative Issues, Ms. Laurie Sheffield-James, Executive Director,  
Ms. Adrienne Congo, MS, Deputy Director
    - a) Waiving Educational requirements for CA's with Chiropractic and Physical Therapy Degrees: Ratification of CA, Dr. Manpreet Keith
    - b) Orientation update
    - c) Fee Assessment Report
    - d) Workgroup to discuss Supreme Court decision
    - e) Chiropractic Renewal Update
  4. Chiropractic Petition(s):
    - a) Application for Preceptor, Marc Gulitz, D.C.
  5. Massage Petition(s):
    - a) Dominic Carmon, RMP - Request to change status from RMP to LMT
  6. Requests Massage Trade Name Approval:
    - a) *The Red Stargazer Massage* - Vickie Lynn Benz, LMT
    - b) *Hands of Care Massage Therapy* - Kathleen Care, LMT
    - c) *Spa Adagio – Regina Schneider LMT* – Regina Schneider, LMT
    - d) *Red Branch Massage* – Peter Watts, RMP
- FYI: Miscellaneous Correspondence for review/discussions**
- a) CE Request “Calming an Overactive Brain”
  - b) Conference
  - c) New Member orientation on November 16, 2015
  - d) Need for Action – Updating for FY16 Subcommittee members

**BOARD WORKING LUNCH**

**BOARD OF CHIROPRACTIC AND MASSAGE THERAPY EXAMINERS**  
**GENERAL SESSION BOARD MEETING**

*August 13, 2015*

**Members Present**

Jonathan Nou, D.C., Board President  
David Cox, LMT, Board Vice President  
Ernestine Jones Jolivet, Secretary/Treasurer  
Michael Fedorczyk, Fmr. Board President  
Robert Frieman, DC  
Gregory Lewis, DC  
Kindra Ingram, DC  
Karen Biagiotti, LMT  
Gloria Boddie-Epps, Consumer Member

**Non-Members Present**

Laurie Sheffield-James, Executive Director  
Adrienne Congo, MS, Deputy Director  
Grant Gerber, AAG, Board Counsel  
James Gamble, Admin Specialist II  
Michelle Verdis, Compliance Manager  
Angela Stein, Massage Envy  
Sharon Bloom, DHMH  
Nina Wendt, Body Health Massage & Wellness  
Paula Hollinger, DHMH

**Members Absent:**

Michael Moskowitz, DC  
Gwenda Harrison, LMT

---

---

Dr. Nou called the meeting to order at 9:57am.

**Review Agenda and Minutes:**

The August 13, 2015 Agenda was reviewed by the Board and the following revisions were suggested: Addition of subsection e “Chiropractic Renewal Update” under Review of Administrative Issues.

Dr. Fedorczyk moved to approve the August 13, 2015 Agenda with those revisions; Dr. Frieman seconded and the motion passed unanimously.

The July 9, 2015 Board Minutes were reviewed by the Board. Ms. Jones Jolivet moved to approve the July 9, 2015 Board Minutes as written; Dr. Frieman seconded, and the motion passed unanimously.

**Review of Administrative Issues, Laurie Sheffield-James Executive Director, Ms. Adrienne Congo, MS, Deputy Director:**

**a) Waiving Educational requirements for CA’s with Chiropractic and Physical Therapy Degrees: Ratification of CA, Dr. Manpreet Keith**

Ms. Sheffield-James generally discussed with the Board the policy on allowing recent chiropractic graduates and licensed physical therapists to enter the CA Applicant/Trainee program with an automatic waiver of all training requirements. Applicants are required to submit documentation of sufficient physical therapy education and training to qualify for the waiver. Ms. Sheffield-James is drafting an acknowledgement form for the Applicant and supervising chiropractor to sign that includes the scope of practice regulations for Chiropractic Assistants.

**b) Orientation Update**

Ms. Sheffield-James generally discussed with the Board different times and locations where a Board orientation seminar could be conducted. A time and location will be chosen at a later date. Additionally, Ms. Sheffield-James notified the Board that a new member orientation will be conducted on November 16, 2015 at the UMBC Tech Center.

**c) Fee Assessment Report**

Ms. Sheffield-James generally discussed with the Board a request from the Governor's office to all health occupations boards on their ability to lower licensing fees. Dr. Nou advised the Board that the raising of licensure fees should be discussed at a later time, as all information regarding the budget is not available. The Board also discussed creating a subcommittee to reassess the current licensing fees.

**d) Workgroup to discuss Supreme Court Decision**

Ms. Sheffield-James advised the Board of a workgroup being held to discuss Supreme Court decision regarding the North Carolina State Board of Dental Examiners v. Federal Trade Commission. Ms. Sheffield-James notified the date and time for that workgroup is to TBD.

**e) Chiropractic Renewal Update**

Ms. Congo informed the Board that as of this date, forty-percent of active and inactive chiropractic licensees have renewed their license online. Nineteen audit packets have not been received, which Board staff will be following up on to determine their status.

**Chiropractic Petition(s):**

**a) Application for Preceptor, Marc Gulitz, D.C.**

Dr. Frieman and Ms. Biagiotti were assigned to accompany Mr. David Ford on his inspection of Dr. Gulitz practice and will report their recommendation to the Board upon completion.

**Massage Petition(s):**

**a) Dominic Carmon, RMP – Request to change status from RMP to LMT**

Mr. Carmon petitions the Board to change his status from RMP to LMT. In his petition, Mr. Carmon notified the Board that while he was attending school, there was a miscommunication while filling out the form stating whether he would be obtaining the RMP or LMT title. Mr. Carmon also stated that he already has an Associate's of Applied Science but, was not informed to write this information on his page 4.

Based on this information, Dr. Lewis moved to approve Mr. Carmon's request to change his status from RMP to LMT; Ms. Jones Jolivet seconded, and the motion passed unanimously.

**Request Massage Trade Name Approval:**

The following massage trade name requests were approved by Board motion. Ms. Biagiotti made the motions to approve; Ms. Mr. Cox seconded, and the motions passed unanimously:

- a) *The Red Stargazer Massage* – Vickie Lynn Benz, LMT
- b) *Hands of Care Massage Therapy/ Kat Care, LMT* – Kathleen Care, LMT
- c) *Spa Adagio – Regina Schneider LMT* – Regina Schneider, LMT
- d) *Red Branch Massage* – Peter Watts, RMP

**FYI: Miscellaneous Correspondence for review discussion:**

**a) CE Request “Calming an Overactive Brain”**

The Board generally discussed whether the CEU course titled “Calming an Overactive Brain” fits within the confines of the chiropractic scope of practice. The Board agreed to create a CEU subcommittee to address such inquiries in the future, the members of which will be Ms. Biagiotti, Ms. Boddie-Epps, Dr. Frieman, and Ms. Sheffield-James.

Based on this discussion, Ms. Biagiotti moved to table the matter for the September meeting; Dr. Fedorczyk seconded, and the motion passed unanimously.

- b) Conference – FARB Denver**
- c) New Member orientation on November 16, 2015**
- d) Need for Action – Updating for FY16 Subcommittee members**

*Upon motion by Dr. Fedorczyk, seconded by Dr. Frieman, the Board unanimously voted to close General Session at 10:57am.*

**Respectfully Submitted:**



**Ernestine Jones Jolivet  
Board Secretary/Treasurer**