

**46th^{Meeting} of the
Maryland Community Health Resources Commission
Thursday November 10, 2011
2:00 PM- 7:45 PM**

Chairman Hurson called the meeting to order at approximately 2:15 PM.

In addition to Chairman Hurson, Commissioners Hunter, Li, McLellan, Roskos, Sabatini, and Tildon attended the meeting.

MEETING MINUTES

Public Meeting

FY 2012 Request for Proposals

Chairman Hurson welcomed the 16 organizations that had been invited to present their grant proposals before the Commission. Chairman Hurson indicated that a total of 99 grant proposals, requesting more than \$35 million, were received by the Commission. The 16 organizations invited to present their grant proposals before the Commission were among the top-scoring proposals reviewed and ranked by independent experts in each of the five areas.

Each of the following applicants provided a brief presentation, which was followed by a question and answer period with the Commissioners (in order of their presentations):

Reducing Infant Mortality

- (1) Harford County Health Department
- (2) Tri-State Community Health Center
- (3) Greater Baden Medical Services, Inc.

Pediatric Dental

- (1) Baltimore City Health Department
- (2) Walnut Street Community Health Center
- (3) Bel Alton High School Alumni Association Community Development Corporation

Integrated Behavioral Health

- (1) Way Station, Inc.
- (2) Mobile Medical, Inc.
- (3) Lower Shore Clinic

New Access

- (1) Community Clinic, Inc.
- (2) Access Carroll
- (3) Catholic Charities-Esperanza Center
- (4) Shepherd's Clinic

Health Information Technology

- (1) Wicomico County Health Department
- (2) Eastern Shore Psychological Services
- (3) MedChi – Prince George’s County Health Department

Chairman Hurson thanked the organizations for their presentations and indicated that the CHRC staff would be in contact with each organization once final grant making decisions were completed.

Minutes Approval

The minutes from the July 28, 2011 meeting and October 26, 2011 were approved unanimously, with minor changes, by the Commissioners.

Grant Modification Requests

The Commission has received a total of five grant modification requests. The following three requests were determined by CHRC staff to be non-controversial, and were approved by the Commission:

- (1) **St. Mary’s Health Department (#11-001)**: This grant was awarded in FY 2011 a total potential grant award of \$240,000 to reduce infant mortality. The grantee requests to use \$1,758 in unspent salary funds to purchase equipment that would support the grants aim.
- (2) **Baltimore County Health Department (#11-008)**: This grant was awarded in FY 2011 a potential total grant award of \$350,000 to integrate behavioral health care services for the recently incarcerated individuals. The grantee requests to extend the grant project period from June 30, 2013 through December 31, 2013. Baltimore County Health Department experienced a delay the program start-up and requested unspent funds carry over to the next fiscal year.
- (3) **Choptank Community Health System (#11-004)**: This grant was awarded in FY 2011 a potential total grant award of \$270,000 for pediatric dental care in Kent County. Year two of CCHS grant was contingent upon the organization receiving a New Access Point (NAP) grant from HRSA. This application was not successful, however CCHS’s requests to continue its pediatric oral surgery partnership with Chester River Hospital that began in year one of the grant.

CHRC staff recommended that Choptank be invited to present at the next Commission meeting and provide an update on year two of the dental program in Kent County.

The following two grant modification requests were determined by CHRC staff to be complicated, and in lieu of approving the modification requests, the Commission voted to invite these grantees to present at the next Commission meeting.

- (1) **Somerset County Health Department (#09-017)**: This grant was awarded in FY 2009 to address the health care needs of individuals with co-occurring mental health and substance use issues. The grantee has \$246,166 in unspent grant funds, of a total grant award of \$500,000 and requests to continue to use unspent funds to extend the program for 24 months from December 31, 2012 through December 2013. The grantee has indicated a delay in the

program start (5 months) and other grant funding that was leveraged with CHRC funds as the reason for unspent funds.

- (2) **Upper Chesapeake Healthlink (#09-018):** This grant was awarded in FY 2009 as a new access point. The grantee has \$80,860 in unspent funds, from a total grant award of \$250,000, and requests to continue to use unspent funds to extend the program from December 31, 2011 to December 2012. The grantee indicated that the unspent funds are a result of a program start delay and being unable to recruit a psychiatrist for the program. The grant modification also requests to use a portion of unspent funds to increase the hours of the program's Licensed Clinical Social Worker.

In addition, Commissioner Sabatini suggested that simple, non-controversial grant modification requests be handled administratively by CHRC staff, rather than bringing these items to the full Commission for consideration. Commissioner Roskos indicated that significant changes in budgets could be a threshold for CHRC consideration for grant modifications. CHRC staff was directed to develop a process for staff review of grant modification requests, which will be presented at a future Commission meeting.

The Commission voted unanimously to move to Administrative Session. The CHRC public meeting adjourned at approximately 5:45 PM.

Administrative Session

The Administrative Session was attended by Chairman Hurson, Commissioners Hunter, Li, McLellan, Roskos, Sabatini, and Tildon in addition to the CHRC staff.

CHRC staff prepared and presented an overview of the Commission's budget in FY 2012 and the Commission's budget request for FY 2013 (next year). CHRC staff indicated that the Commission has approximately \$1.1 million available to award in new grants this year (FY 2012).

The Commission voted to limit each award in this RFP to two years (FY 2012 and 2013) in recognition of the impact of full implementation of the Affordable Care Act in FY 2014.

The Commission voted to award 11 proposals totaling \$779,991 in new grant funds in FY 2012, leaving approximately \$320,000 available for new grants in this RFP cycle. A complete listing of the awards is attached as an addendum to the minutes. The Commission directed CHRC staff to develop and present potential options for the Commission's consideration for additional grant awards in FY 2012 at the next CHRC meeting, in January 2012.

ADJOURNMENT

Chairman Hurson adjourned the meeting at approximately 7:45 PM.

NEXT MEETING DATES

The Commission will meet next in January, 2012. Final date, time and location will be determined.