

## **Draft – 4<sup>th</sup> Meeting of The**

### **MARYLAND COMMUNITY HEALTH RESOURCES COMMISSION**

**June 5, 2006**

**UMBC Technology Center- Viewing Gallery  
1450 South Rolling Road  
Baltimore, MD 21227**

Vice-Chairman Alice Burton called the meeting to order at 1:30 PM. Commissioners Yvette Benjamin, Jorge E. Calderon, Kendall D. Hunter, John A. Hurson, Leon Kaplan, Donald C. Roane, Karla Ruhe Roskos, and Joseph P. Ross were also present. Chairman Samuel Lin and Commissioner Jude L. Boyer-Patrick were absent.

#### **EXECUTIVE SESSION**

##### **May 1, 2006 Meeting Minutes**

Commissioners Roane and Ross reported that the May 1, 2006 meeting minutes needed to reflect their absence. Vice-Chairman Burton asked for a motion to approve the May 1, 2006 meeting minutes, as amended. Commissioner Calderon made and Commissioner Hunter seconded the motion to approve the minutes. The motion was passed by a voice vote of the Commissioners present.

#### **UPDATES**

Commissioner Hurson presented an update on the progress of the Ad-hoc Personnel Committee. He presented three recommendations from the Committee based on information received from the Maryland Department of Budget and Management regarding the potential salary, application, and hiring processes for the Executive Director of the Commission. The first recommendation was to use the Executive Service Aids pay scale level ES-7 for the salary of the Executive Director. The second recommendation was to use the personnel office of the Department of Health and Mental Hygiene to create the job description, draft the application, and advertise for the Executive Director position. The final recommendation was for the Ad-hoc Committee to review the job applications, conduct initial interviews, recommend three to five applicants for a full Commission interview, and to schedule the full Commission interviews. Then, the full Commission would make the final selection for the position. The Commission discussed these recommendations, and Commissioner Hurson made a motion to approve the recommendations. Seconded by Commissioner Hunter. The motion was passed through a voice vote of the Commissioners present.

John O'Brien discussed the agenda and location of the June 16 Maryland Community Health Resources Commission retreat. The retreat will be held in the ITE building at the University of Maryland, Baltimore County.

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## REVIEW OF THE COMMISSION'S VISION AND MISSION

Grace Zaczek led a discussion with the Commissioners to review the Vision and Mission statements of the Commission. The Commission discussed and made several changes to these statements. Vice-Chairman Burton asked for a motion to approve the Commission's

Vision and Mission. Commissioner Roane made the motion to approve and Commissioner Roskos seconded the motion. The Vision and Mission statements were adopted through a voice vote of the Commissioners present.

## DISCUSSION

John O'Brien presented material and led the Commission in a discussion of the following:

- **Defining a Community Health Resource**

The Commission was provided with an overview of legislatively defined Community Health Resources and discussed other criteria for certification as a Community Health Resource. The Commission's consensus was to define primary care to allow a broad pool of applicants for grant awards. They also agreed on a broader acceptance of sliding fee scales.

- **Weighing Legislative and Commission Funding Priorities**

The Commission identified two overarching themes for consideration in the Legislative grant making priorities: mental health/substance abuse issues and the reduction of ER use. The Commission also discussed their own grant making priorities in the following areas: Medicaid participation, sustainability, and sliding fee scales.

- **Size and Duration of Grant Awards**

The Commission discussed issues regarding the size and duration of grant awards. Medium and mixed funding awards were mentioned as preferable to larger awards, and there was general agreement that funding should not extend past three years. Renewable funding options were also mentioned.

Robyn Elliot presented material on the Financial Projections for the Commission.

## NEXT MEETING DATE

Vice-Chairman Alice Burton stated that the next Commission meeting is scheduled for Friday, June 16, 2006 from 8:30 AM to 3:30 PM.

## ADJOURNMENT

Vice-Chairman Burton asked for a motion to adjourn the meeting. Commissioner

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Hunter made a motion to adjourn, which Commissioner Roskos seconded. Vice-Chairman Burton declared the meeting adjourned at 4:59 PM.